

1 **DRAFT MINUTES**

2
3 **Meeting Date: May 15, 2023**

4 **DESIGN REVIEW BOARD**

5 **TOWN OF SIMSBURY**

6 **REGULAR MEETING – SUBJECT TO APPROVAL**

7 **MONDAY, May 15, 2023 at 5:30 P.M.**

8 **PRESENT:** Elaine Lang, Anca Dragulski, Katherine Beal, Steven Antonio and Polly Rice

9
10 **ALSO PRESENT:** Assistant Town Planner Brittany MacGilpin, Code Compliance Officer
11 Laura Barkowski and Commission Clerk Jackie Lachance

12
13 I. **CALL TO ORDER** – Mr. Antonio called this meeting to order at 5:30 p.m.

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15 II. **NEW BUSINESS**

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17 **Referrals from the Office of Planning and Community Development**

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19 **Zoning Compliance Review - ZC #23-90** of John Royce, Owner, The Riverview, LLC,
20 Applicant, Zoning Compliance Review pursuant to Section 9 of the Simsbury Zoning
21 Regulations for the replacement of two existing freestanding signs: (1) ?? 21 sq. ft. (2) ??
22 30 sq. ft. at 10 Winslow Place. The Riverview, in a B-1 Zone (Assessor’s Map G14
23 Block 145 Lot 003CB).

24
25 Maureen Huntley presented this application on Mr. Royce’s behalf. Size, location will
26 remain the same except there will be lighting from above. There is a name change to the
27 business that will be removing “The”. The poles will be encased with pvc.

28
29 **MOVED:** Mr. Antonio moved to approve this application. Ms. Beal seconded the
30 motion.

31 **VOTE:** Antonio - aye; Dragulski - aye; Beal - aye; Lang - aye; Rice - aye. Motion passed
32 5-0-0.

33
34 **Application ZC #23-19** of Simsbury Grist Mill, LLC, Owner, Chris Nelson, Applicant,
35 Site Plan Amendment pursuant to Section 11 of the Simsbury Zoning Regulations for the
36 replacement of an existing ?? 754 sq. ft. pedestrian bridge, for an accessory food truck,
37 and for outdoor dining space at Millwright’s Restaurant in a PAD Zone at 77 West Street
38 (Assessor’s Map F11 Block 103 Lot 005-21).

39
40 Mary Ellen Nelson, Jack Kemper and Tyler Anderson presented this application. They
41 discussed the property as it is now and what they would like to do. The beams need to

42 be replaced on the bridge, the old deck that is not used will be removed, and some of
43 the doors will be replaced with windows.

44

45 **MOVED:** Mr. Antonio moved to approve this application. Ms. Lang seconded the
46 motion.

47 **VOTE:** Antonio - aye; Dragulski - aye; Beal - aye; Lang - aye; Rice - aye. Motion passed
48 5-0-0.

49

50 III. **APPROVAL OF MINUTES**

51

52 April 17, 2023 regular meeting -

53 **MOVED:** Ms. Beal moved to approve the Minutes as submitted. Ms. Rice seconded the
54 motion.

55 **VOTE:** Antonio - aye; Dragulski - aye; Beal - aye; Lang - aye; Rice - aye. Motion passed
56 5-0-0.

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58 IV. **GENERAL COMMISSION BUSINESS**

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60 - The Board would like to discuss/update the Center Code paying special attention
61 to size of signage and illumination. This will be added to the Agenda for the next
62 regular meeting.

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64 - Introduction of Brittany MacGilpin, Assistant Town Planner

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66 V. **ADJOURNMENT**

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68 **MOVED:** Mr. Antonio moved to adjourn the meeting at 5:54 p.m. Ms. Rice seconded the
69 motion.

70 **VOTE:** Antonio - aye; Dragulski - aye; Beal - aye; Lang - aye; Rice - aye. Motion passed
71 5-0-0.

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