



Town of Simsbury

WATER POLLUTION CONTROL
36 Drake Hill Road Simsbury, Connecticut 06070

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Simsbury Water Pollution Control Authority Regular Meeting

Thursday
May 14, 2020
7:00 p.m.

Water Pollution Control Facility
Conference Room
36 Drake Hill Road
Simsbury, CT 06070

A G E N D A

- 1) Safety Brief
- 2) Fund Transfer
- 3) Acceptance of Hendricks Lane Sewers
- 4) Summer Recess Authority
- 5) Tax Deferment Program
- 6) Status Report on Sewer Extension Projects, etc.
- 7) Treatment Facility Report
- 8) Correspondence
- 9) March Meeting Minutes – Possible Approval
- 10) Adjourn



Town of Simsbury

WATER POLLUTION CONTROL
36 Drake Hill Road Simsbury, Connecticut 06070

Water Pollution Control Authority Agenda Action Item
Meeting Date: May 14, 2020

1. Title: Fund transfer
2. Submission Requested by: Anthony Piazza, Superintendent WPCA
3. Action Requested:

If the Water pollution Control Authority supports the fund transfer:

Move, effective May 14, 2020 to transfer \$30,000 from the sewer use fund to the refuse disposal account #55350 to cover the cost of sludge hauling.

4. Summary of Request:

Fund transfer of \$30,000 from the sewer use fund to the annual operating budget refuse disposal account #55350 to cover the cost of sludge hauling by H.I. Stone. This additional cost was not part of the FY2020 budget. The sludge hauling has been added to the FY2012 budget.



Town of Simsbury

WATER POLLUTION CONTROL
36 Drake Hill Road Simsbury, Connecticut 06070

Water Pollution Control Authority Agenda Action Item
Meeting Date: May 14, 2020

1. Title: Acceptance of Hedricks Lane Sanitary Sewers
2. Submission Requested by: Anthony Piazza, Superintendent
3. Action Requested:

If the Water pollution Control Authority supports the acceptance of the Hendricks Lane sanitary sewers:

Move, effective May 14, 2020, to accept the Hendricks Lane sanitary sewers as part of the Town sewer system.

4. Summary of Request:

The sanitary sewers on Hendricks Lane have been installed in accordance with the developer's agreement. It is recommended that the Authority accept the Hedricks Lane sanitary sewers as part of the Town system.



Town of Simsbury

WATER POLLUTION CONTROL
36 Drake Hill Road Simsbury, Connecticut 06070

Water Pollution Control Authority Agenda Action Item
Meeting Date: May 14, 2020

1. Title: Summer Recess
2. Submission Requested By: Anthony Piazza, Superintendent
3. Action Requested:

If the Authority supports the having the Chairman or Vice Chairman act in the capacity of the Authority during the summer recess.

Move, effective May 14, 2020, to allow the Chairman or Vice Chairman to act in the capacity of the Water Pollution Control Authority during the summer recess (July and August).



Town of Simsbury

WATER POLLUTION CONTROL
36 Drake Hill Road Simsbury, Connecticut 06070

Water Pollution Control Authority Agenda Action Item
Meeting Date: May 14, 2020

1. Title: Property Tax Deferral Program and Low Interest Rate Program
2. Submission Requested By: Anthony Piazza, Superintendent
3. Action Requested:

If the Authority supports the action of the Simsbury Board of Selectmen to move forward with the Tax Deferral Program:

Move, effective May 14, 2020, to move forward with the deferment program as outlined in the Governor's Executive Order No. 7S and adopted by the Simsbury Board of Selectmen on April 6, 2020.

4. Summary of Request:

At its April 6, 2020 meeting the Town of Simsbury Board of Selectman selected to accept the Tax Deferment Program as outlined in the Governor issued Executive Order No. 7S.

The Deferment Program allows municipalities to offer eligible taxpayers, businesses, nonprofits, and residents a deferment by ninety (90) days of any taxes on real property, personal property or motor vehicles or sewer rates from the time that it became due and payable. Deferment is available during the period of March 10, 2020 through and including July 1, 2020. Eligibility for this program has not been determined as of present. The Secretary of the Office of Policy and Management will be issuing guidance on eligibility requirements.

Under normal circumstances, taxes are due and payable on July 1st, however, citizens can pay their taxes until August 3, 2020 WITHOUT any interest penalty.

Any taxpayer that rents or leases to any commercial, residential, or institutional tenant or lessee, to be eligible for the Deferment Program, they must provide documentation that the parcel will suffer a significant decline in income or that proportionate repayment relief was offered to their tenants or lessees.

5. Documents Included with request:
 - a) Governor's Executive Order No. 7S Summary (provided by Updike, Kelly & Spellacy)
 - b) UKS Client Alert, Governor's Executive Order No. 7S

STATE OF CONNECTICUT

BY HIS EXCELLENCY

NED LAMONT

EXECUTIVE ORDER NO. 7S

**PROTECTION OF PUBLIC HEALTH AND SAFETY DURING COVID-19 PANDEMIC AND
RESPONSE – SAFE STORES, RELIEF FOR POLICYHOLDERS, TAXPAYERS, AND
TENANTS**

WHEREAS, on March 10, 2020, I issued a declaration of public health and civil preparedness emergencies, proclaiming a state of emergency throughout the State of Connecticut as a result of the coronavirus disease 2019 (COVID-19) outbreak in the United States and confirmed spread in Connecticut; and

WHEREAS, pursuant to such declaration, I have issued seventeen (17) executive orders to suspend or modify statutes and to take other actions necessary to protect public health and safety and to mitigate the effects of the COVID-19 pandemic; and

WHEREAS, COVID-19 is a respiratory disease that spreads easily from person to person and may result in serious illness or death; and

WHEREAS, the World Health Organization has declared the COVID-19 outbreak a pandemic; and

WHEREAS, the risk of severe illness and death from COVID-19 appears to be higher for individuals who are 60 years of age or older and for those who have chronic health conditions; and

WHEREAS, to reduce the spread of COVID-19, the United States Centers for Disease Control and Prevention and the Connecticut Department of Public Health recommend implementation of community mitigation strategies to increase containment of the virus and to slow transmission of the virus, including cancellation of gatherings of ten people or more and social distancing in smaller gatherings; and

WHEREAS, my Executive Order No. 7N imposed certain safety restrictions and mandates on retail establishments in order to limit the spread of COVID-19 among customers, employees, and others entering such establishments; and

WHEREAS, there exists a compelling state interest in a consistent and easily understandable statewide approach to reducing the risk of transmission of COVID-19 among customers, staff, and other persons entering retail establishments, to limit community transmission of COVID-19 statewide, and to ensure the continuity of essential retail services and safe conduct of permitted non-essential retail services; and

WHEREAS, widespread financial hardship caused by the COVID-19 pandemic and necessary responses to it may prevent policyholders from timely payment of insurance premiums, and any resulting penalties, including cancellation or non-renewal of policies, create additional hardship, cause further damage to the economy, and endanger property and public health; and

WHEREAS, to encourage social distancing and protect public health and safety, my Executive Order 7D, dated March 16, 2020 and Executive Order 7G, dated March 19, 2020, closed bars and restaurants to all on-premise service of food and beverages; and

WHEREAS, many businesses may be experiencing lost revenue from the prohibition of on-premise food and beverage sales, which will hinder their ability to make timely payments to their creditors; and

WHEREAS, the State of Connecticut serves many elders and disabled individuals through multiple home and community based services waivers and Medicaid state plan benefits under the Medicaid program, including clients of the Department of Social Services, Department of Mental Health and Addiction Services and the Department of Developmental Services, who rely upon these home-based services to remain in their homes, avoid institutionalization and achieve maximum independence and functioning, and certain adjustments to the provision of services under these various waivers are necessary to ensure continuity of services and provide greater flexibility during COVID-19;

WHEREAS, the Centers for Medicare & Medicaid Services has advised the Department of Social Services that it may, on an expedited basis, and without providing a notice and comment period, take advantage of opportunities included in Appendix K to the Home and Community Based Waivers under Section 1915(c), as well as Sections 1115 (a) and 1135, of the Social Security Act, and also including, as applicable, amendments to Medicaid state plan provisions under other relevant provisions, such as sections 1915(i), 1915(k) and 1945 of the Social Security Act, in order to act quickly to address critical health needs of Medicaid beneficiaries and others in Connecticut in response to COVID-19; and

WHEREAS, Chapter 204 of the Connecticut General Statutes sets forth tax collection deadlines that will be difficult for residential and commercial property owners to meet in light of the significant job and economic losses experienced by Connecticut residents and businesses; and

WHEREAS, municipalities have sought relief on behalf of taxpayers who are struggling due to business operations being suspended or ceased, layoffs and other complications due to the COVID-19 pandemic; and

WHEREAS, certain municipal charters, ordinances or resolutions require critical town fiscal and budgetary decisions to be voted on by referendum or town meeting that create a risk to public health; and

WHEREAS, Sections 12-170aa(e) and (f) and Sections 12-129b and 12-129c of the Connecticut General Statutes require municipalities to conduct specific duties, including but not limited to processing tax relief claims that require in-person meetings and application filing requirements for taxpayers who have attained age sixty-five or over or are totally disabled; and

WHEREAS, Section 12-62 of the Connecticut General Statutes requires municipalities to conduct in-person inspections which will create increased risk of transmission of COVID-19; and

WHEREAS, Section 12-63c of the Connecticut General Statutes requires taxpayer filings based on information in Income and Expense Statements by Assessors, which were previously extended under Executive Order 7I, Section 15; and

WHEREAS, it will promote the public health and safety of all Connecticut residents to prohibit evictions during the public health and civil preparedness emergency; and

WHEREAS, the Judicial Branch has suspended all evictions and ejectment proceedings and Executive Order No. 7G suspended non-critical court operations;

NOW, THEREFORE, I, NED LAMONT, Governor of the State of Connecticut, by virtue of the authority vested in me by the Constitution and the laws of the State of Connecticut, do hereby **ORDER AND DIRECT**:

1. **Safe Stores Mandatory Statewide Rules, Amending Executive Order No. 7N, Sec. 3.** Effective upon the opening of each retail establishment for the first time on April 3, 2020, every retail establishment in the State of Connecticut shall take additional protective measures to reduce the risk of transmission of COVID-19 between and among customers, employees, and other persons such as delivery drivers or maintenance people. The Commissioner of Economic and Community Development, in consultation with the Commissioner of Public Health, shall issue mandatory statewide rules prescribing such additional protective measures no later than 11:59 p.m. on April 1, 2020. Such rules shall be mandatory throughout the state and shall supersede and preempt any current or future municipal order and shall supersede the requirements of Executive Order No. 7N, Sec. 3, providing that nothing in this order shall eliminate or reduce the requirements of Executive Order No. 7N, Sec. 3 regarding firearms transactions.
2. **60-Day Grace Period for Premium Payments, Policy Cancellations and Non-Renewals of Insurance Policies.** Beginning on April 1, 2020, for a period of sixty (60) calendar days ending on June 1, 2020, no insurer may, without a court order, lapse, terminate or cause to be forfeited a covered insurance policy because a covered policyholder does not pay a premium or interest or indebtedness on a premium under the policy that is due except as provided hereunder. This grace period shall apply to entities licensed or regulated by the Insurance Department including admitted and non-admitted insurance companies that provide any insurance coverage in Connecticut including, life, health, auto, property, casualty and other types of insurance as follows:
 - a. Insurers shall provide such 60-day grace period to individuals that have individual insurance policies who, as a result of the COVID-19 pandemic, were laid off, furloughed, or fired from employment or otherwise sustained a significant loss in revenue. Such individuals may be required to provide an affidavit or other statement acceptable to their insurance carrier, explaining that as a result of the COVID-19 pandemic they were laid

off, furloughed, or fired from employment or otherwise sustained a significant loss in revenue.

- b. Insurers shall provide such 60-day grace period to businesses that are group policyholders, have group insurance and/or have property/casualty insurance that were required to close or significantly reduce operations or suffered significant revenue loss as a result of the COVID-19 pandemic. Such businesses may be required to provide an affidavit or other statement acceptable to their insurance carriers, explaining that as a result of the COVID-19 pandemic, they were required to close or significantly reduce their business operations or suffered a significant revenue loss.
 - c. This 60-day grace period is not automatic. To be eligible, affected policyholders must provide the information outlined above in an affidavit or other statement acceptable to their insurance carriers. Carriers shall provide instructions on how policyholders are to provide such information.
 - d. Policyholders are advised that this grace period is not a waiver or forgiveness of the premium; it is only an extension of time in which to pay premiums. Policyholders are advised that they may be subject to restrictions if they are in receipt of state or federal stimulus funding relating to COVID-19.
 - e. Individuals or businesses that do not meet the criteria for the 60-day grace period set forth above, will need to contact their insurance carrier should they wish to discuss a premium deferral.
 - f. This order does not apply to self-funded health plans.
 - g. If a carrier has already provided a policyholder with a 60-day grace period for March and April 2020 premiums, or offers to provide a 60-day grace period for that time frame and it is accepted, the carrier will be deemed to have satisfied the requirements of this Executive Order with respect to that policyholder.
 - h. This 60-day grace period shall only apply to policyholders that were in good standing with their insurance carrier on March 12, 2020, and shall only apply to premiums due after the initial premium has been made to secure coverage.
 - i. This 60-day grace period applies only to cancellation or non-renewals attributed to a failure to pay premiums during the applicable 60-day grace period. If a policy is to be cancelled or non-renewed for any other allowable reason, the cancellation or non-renewal may be made pursuant to statutory notice requirements and for legally recognized reasons.
3. **Extension of 30-Day Period of Credit for Liquor Permittees.** Section 30-48(b) of the Connecticut General Statutes and Sections 30-6-A36 and 30-6-A37a of the Regulations of Connecticut State Agencies, which permit no more than a thirty-day period of credit, from

manufacturers, wholesalers, or others specified in such statute and regulations, is modified so that the maximum period of credit shall be ninety days after the date of delivery for all permittees prohibited from engaging in on-premise sales per Executive Order No. 7D, as amended by Executive Order No. 7H. The extension of credit shall not apply to permits that were delinquent at the time Executive Order No. 7D became effective on March 16, 2020. The period of delinquency shall begin on the ninety-first day after the date of delivery. All other requirements under the above-referenced statute and regulations shall apply, except as modified to reflect the increased period of credit, and the standard thirty-day period of credit shall continue to apply to all permittees whose businesses who were not engaging in on-premise sales at the time Executive Order No. 7D became effective. The credit extension shall remain in effect for any delivery made prior to the time Executive Order No. 7D expires or is terminated, or if extended or renewed, through any period of extension or renewal.

4. **Daily Payment of Certain Taxes Changed to Weekly.** Section 12-575 (h) of the Connecticut General Statutes is modified so that the licensee authorized to operate off-track betting in Connecticut shall file with the Department of Consumer Protection: a daily electronic report of the amount of wagers collected; and, no later than 12:00 PM every Tuesday, the tax filing and payment for the week preceding.
5. **Flexibility to Amend Medicaid Waivers and State Plan.** Section 17b-8 of the Connecticut General Statutes, to the extent that it requires: the submission of proposed applications to submit waivers or make certain amendments to Medicaid waivers or the Medicaid state plan (for such amendments that would have required a waiver but for the Affordable Care Act) to the joint standing committees having cognizance of matters relating to human services and appropriations; a 30-day public notice and comment period prior to submission of the proposed amendments to said committees; the holding of a public hearing by said committees; and the approval of the applications for amendment by said committees, is modified retroactive to the declaration of public health and civil preparedness emergency on March 10, 2020, to authorize the Commissioner of Social Services, on an expedited basis, to exercise the waiver flexibilities provided in response to COVID-19 and afforded by Appendix K to the Home and Community Based Waivers under Section 1915(c), as well as Sections 1115 (a) and 1135, of the Social Security Act and also including, as applicable and in response to COVID-19, amendments to Medicaid state plan provisions under other relevant provisions, such as sections 1915(i), 1915(k) and 1945 of the Social Security Act. The suspension of the aforesaid requirements is limited solely to emergency waivers related to the COVID-19 declared public health and civil preparedness emergencies.
6. **Suspension and Modification of Tax Deadlines and Collection Efforts.** Notwithstanding any contrary provisions of Chapter 204 of the Connecticut General Statutes or of any special act, charter, home-rule ordinance, local ordinance or other local law, there shall be established two programs to offer support to eligible taxpayers, businesses, nonprofits, and residents who have been economically affected by the COVID-19 pandemic. Such programs shall be known as the "Deferment Program" and the "Low Interest Rate Program." Each

municipality, as defined in section 7-148 of the general statutes, by determination of its local legislative body, or, in any town in which the legislative body is a town meeting, by a vote of the board of selectmen, shall participate in one or both programs and shall notify the Secretary of the Office of Policy and Management no later than April 25, 2020, about which program or programs it is electing to participate in.

- a. **Deferment Program.** During the period of March 10, 2020, the date that I declared the public health and civil preparedness emergency, through and including July 1, 2020, municipalities participating in the Deferment Program shall offer to eligible taxpayers, businesses, nonprofits, and residents a deferment by ninety (90) days of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments for such tax, rate, charge, or assessment from the time that it became due and payable. Eligible taxpayers, businesses, nonprofits, and residents are those that attest to or document significant economic impact by COVID-19, and/or those that document they are providing relief to those significantly affected by the COVID-19 pandemic. The Secretary of the Office of Policy and Management shall issue guidance as to which taxpayers, businesses, nonprofits, and residents shall be considered eligible for the Deferment Program, but participating municipalities may, upon approval of its local legislative body, or, in any town in which the legislative body is a town meeting, by a vote of the board of selectmen, extend eligibility for the deferment program to other categories of taxpayers, businesses, nonprofits, and residents.
- b. **Low Interest Rate Program.** For municipalities participating in the Low Interest Rate Program, notwithstanding Section 12-146 of the General Statutes, (i) the delinquent portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric charges or assessments or part thereof shall be subject to interest at the rate of three (3) per cent per annum for ninety days from the time when it became due and payable until the same is paid, for any such tax, rate, charge, or assessment due and payable from March 10 through and including July 1, 2020, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety days, the portion that remains delinquent shall be subject to interest and penalties as previously established; and (ii) any portion of the principal of any taxes on real property, personal property or motor vehicles, or municipal water, sewer and electric rates, charges or assessments or part thereof that had been delinquent on or prior to March 10, shall be subject to interest at the rate of three (3) per cent per annum for ninety days from this Order, unless such delinquent portion is subject to interest and penalties at less than three (3) per cent per annum. Following the ninety (90) days, the portion that remains delinquent shall be subject to interest and penalties as previously established.
- c. **Eligibility of Landlords.** In order for a landlord, or any taxpayer that rents or leases to any commercial, residential, or institutional tenant or lessee, to be eligible for the Deferment Program, said landlord must provide documentation to the municipality that the parcel has or will suffer a significant income decline or that commensurate

forbearance was offered to their tenants or lessees. Any taxpayer that rents or leases to any commercial, residential, or institutional tenant or lessee shall only be eligible for the Low Interest Rate Program if said landlord offers commensurate forbearance to tenants or lessees, upon their request.

- d. **Escrow Payments.** Financial institutions and mortgage servicers that hold property tax payments in escrow on behalf of a borrower shall continue to remit property taxes to the municipality, so long as the borrower remains current on their mortgage or is in a forbearance or deferment program, irrespective of the borrower's eligibility for or participation in the Deferment Program or the Low Interest Rate Program.
- e. **Liens Remain Valid.** Nothing in this order affects any provision of the Connecticut General Statutes relating to continuing, recording and releasing property tax liens and the precedence and enforcement of taxes, rates, charges and assessments shall remain applicable to any deferred tax, rate, charge or assessment or installment or portion thereof.

7. **Allowance of Suspension of In-Person Voting Requirements for Critical and Time Sensitive Municipal Fiscal Deadlines.** Notwithstanding any contrary provision of the Connecticut General Statutes, including Title 7, or any special act, municipal charter, ordinance or resolution that conflicts with this order, the legislative body of a municipality, or in a municipality where the legislative body is a town meeting other than a representative town meeting, the board of selectmen, and the budget-making authority of said municipality if different from the legislative body or board of selectmen, by majority vote of each such body, as applicable, may authorize (i) any supplemental, additional or special appropriations under Section 7-348 of the Connecticut General Statutes or comparable provisions of any special act, municipal charter or ordinance, (ii) any tax anticipation notes to be issued under Section 7-405a of the Connecticut General Statutes or comparable provisions of any special act, municipal charter or ordinance, or (iii) municipal general obligation bonds or notes to be issued in anticipation of such bonds to be issued pursuant to Chapter 109 of the Connecticut General Statutes for capital improvement purposes, without complying with any requirements for in-person approval by electors or taxpayers, including but not limited to, annual or special town meetings requiring votes or referenda. Notwithstanding the foregoing, if the legislative body and budget-making authority, if they are separate entities, are taking any action specified in (ii) or (iii) above, or any action under (i) above, which involves an appropriation in an amount in excess of 1% of the current year's total municipal budget without complying with any in-person approval requirements normally required by statute, special act, municipal charter, ordinance or resolution, such body(ies) shall make specific findings that such actions are necessary to permit the orderly operation of the municipality and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the municipality. In so acting, the legislative body and, if different from the legislative body, the budget-making

authority of the municipality, shall comply with open meeting requirements set forth in Executive Order No. 7B. All conditions precedent to any such approval, including without limitation, public notices, hearings or presentations, shall proceed in a manner as closely consistent with the applicable statutes, special acts, town charters, municipal ordinances, resolutions or procedures as possible, and in compliance with the open meeting provisions set forth in Executive Order 7B. Nothing in this order shall be construed to prohibit a municipality from conducting any in-person meeting, approval process, or referendum, provided such municipality first consults with local or state public health officials and conducts such meeting, approval process, or referendum in a way that significantly reduces the risk of transmission of COVID-19

8. **Suspension of Reapplication Filing Requirement for the Homeowners' Elderly/Disabled Circuit Breaker Tax Relief Program and for the Homeowners' Elderly/Disabled Freeze Tax Relief Program.** The biennial filing requirements under Sections 12-170aa(e) and (f) and Sections 12-129b and 12-129c of the Connecticut General Statutes for any taxpayers who were granted the benefit for the Grand List year 2017 and who is required to recertify for the Grand List year 2019, are suspended and such taxpayers shall automatically maintain their benefits for the next biennial cycle ending in Grand List year 2021.
9. **Substitution of Full Inspection Requirements Pertaining to October 1, 2020 Grand List Revaluations.** The requirement set forth under Section 12-62 of the Connecticut General Statutes pertaining to October 1, 2020 Grand List revaluations that require a full interior inspection of property, for which such interior inspection that has not yet been completed, is suspended and replaced with the alternative requirement to send a questionnaire to the owner as outlined in Section 12-62(b)(4).
10. **Extension of Deadline to File Income and Expense Statement.** The taxpayer filing deadline set forth under Section 12-63c of the Connecticut General Statutes is extended to August 15, 2020.
11. **Suspension of Non-Judicial Tax Sales.** Notwithstanding any contrary provision of the Connecticut General Statutes, including but not limited to Section 12-157 or Section 7-258, or any special act, municipal charter or ordinance that conflicts with this order, (1) no municipality nor water pollution control authority may conduct any sale pursuant to General Statutes Section 12-157 or Section 7-258, until thirty days after the end of the public health and civil preparedness emergency, including any period of renewal or extension of such emergency. Any sale for which notice had been filed prior to March 10, 2020 shall be adjourned by operation of law to a date to be determined by the tax collector. Such adjourned date shall be no earlier than thirty days after the end of the public health and civil preparedness emergency; and (2) For any sales held under Section 12-157 or Section 7-258 that were conducted prior to March 10, 2020, any six-month redemption period in General Statutes Section 12-157 shall be extended for the number of calendar days the public health and civil preparedness emergency remains in effect. The time period from March 10, 2020 to the end of the emergency shall be considered a

“holding period.” Redemption interest during said holding period shall be charged at a monthly rate equivalent to three per cent per annum.

Unless otherwise specified herein, this order shall take effect immediately and shall remain in effect for the duration of the public health and civil preparedness emergency, unless earlier modified or terminated by me.

Dated at Hartford, Connecticut, this 1st day of April, 2020.



Ned Lamont
Ned Lamont
Governor

By His Excellency's Command



Denise W. Merrill
Denise W. Merrill
Secretary of the State





UKS COVID-19 – Executive Order 7S Guidance for Municipalities

1.0 OVERVIEW

On April 1, 2020, Governor Lamont issued Executive Order 7S, effective immediately, requiring municipalities to, among other things, enact a temporary program for relief from collection of property taxes, utility charges, and assessments (“Taxes”), extend certain filing deadlines for some municipal taxpayers, and suspend all non-judicial tax sales. The Order provides for other action that is not the subject of this municipal collections focused summary.¹

Under Order 7S, **Paragraph 6**, each municipality shall provide: (1) a temporary forbearance of certain tax, municipal water, sewer, and electric rates, charges, and assessment collection; and/or, (2) reduced interest on delinquent payments for certain tax, municipal water, sewer, and electric rates, charges, and assessment delinquencies. Further, municipalities shall notify the State Office of Policy and Management (“OPM”) no later than April 25, 2020, as to which one or both of the programs it elects to offer. **Paragraph 9** addresses the requirement that municipalities conduct full interior inspection of property pertaining to 2020 Grand List revaluations. **Paragraph 10** extends the deadline for rental property tax payers to file income and expense statements from June 1 to August 15, 2020. **Paragraph 11** mandates the suspension of all non-judicial tax sales.

2.0 DETAILS

2.1 Revenue Collection Deferment and Relief from Delinquency Interest

Paragraph 6 mandates that every town, city, and borough adopt one or both of the following relief programs:

- The Deferment Program. This program allows towns to delay any real property, personal property, motor vehicle, municipal water, sewer, electric rates, charges, assessment or tax (collectively “Taxes”) between the dates of March 10, 2020 through and including July 1, 2020 for ninety (90) days from the date that they become due and payable. If municipalities choose this option, they shall offer this program to “eligible taxpayers,” businesses, nonprofits, and residents, who attest or document “significant economic impact by COVID-19” and/or those that document that they are providing relief to those “significantly affected by the COVID-19 pandemic.” OPM shall issue guidance on those that are considered “eligible taxpayers” and municipalities may by its legislative body, extend eligibility to other categories of taxpayers, businesses, nonprofits and residents. Pursuant to Subparagraph (c), in order for landlords to be

eligible for the Deferment Program, they must provide the municipality with documentation that either the parcel will suffer significant income decline, or, that similar forbearance has been offered to their tenants.

- **The Low Interest Rate Program.** The second program provides that between March 10, 2020 through and including July 1, 2020, any delinquent portion of the principal of any Taxes shall be subject to three percent (3%) interest per annum for ninety (90) days from the date that they become due and payable until the date the Taxes are paid. After the ninety (90) days, the regular interest rate is restored to the statutory eighteen percent (18%). This lower delinquency rate applies to Taxes that have been delinquent prior to March 10, 2020 for a period of ninety (90) days from April 1, 2020 through and including June 30, 2020. Landlords will only be eligible for the Low Interest Rate Program if similar forbearance has been offered to their tenants.

Paragraph 6 also provides that financial institutions are required to still remit escrow payments to the municipality for property Taxes irrespective of the borrower's eligibility for participation in the Deferment Program or Low Interest Rate Program. Additionally, the ability to continue, record and release property tax liens remains unchanged.

2.2 Substitution for Full Inspection Pertaining to October 1, 2020 Grand List Revaluations

Paragraph 9 addresses the requirement set forth under Section 12-62 of the Connecticut General Statutes pertaining to October 1, 2020 Grand List revaluations that requires a full interior inspection of property, for any such interior inspection that has not yet been completed. This requirement is suspended and replaced with the alternative requirement to send a questionnaire to the owner as outlined in Section 12-62(b)(4).

2.3 Extension of Deadline to File Income and Expense Statements

Paragraph 10 extends the deadline for any taxpayer that leases to any commercial, residential (multi-family), or institutional tenant to file income and expense statements from June 1, to August 15, 2020, pursuant to Connecticut General Statutes Section 12-63c.

2.4 Suspension of Non-Judicial Tax Sales During Public Health and Preparedness Emergency

Paragraph 11 provides further relief to property tax payers and restricts municipalities from moving forward with non-judicial tax sales until thirty (30) days after the declared end of the public health and preparedness emergency currently occurring. The time period from March 10, 2020 to the end of the emergency is considered a "holding period" and during such period interest is charged at a rate equivalent to three percent (3%) per annum. The OPM is tasked with implementing a method for calculating the intended holding period.

If you have any questions or need assistance with regard to the Executive Order 7S or Municipal Law matters in general, please contact Robert M. DeCrescenzo, Esq., at 860.548.2625 or rdecrescenzo@uks.com or Richard D. Carella, Esq., at 860.548.2681 or rcarella@uks.com. You may also visit our website at: www.uks.com/services-industries/governmental/

Updike, Kelly & Spellacy, P.C. would like to thank attorneys Brian C.Hoeing and Robert Pethick for their contributions to this client alert.

Disclaimer: The information contained in this material is not intended to be considered legal advice and should not be acted upon as such. Because of the generality of this material, the information provided may not be applicable in all situations and should not be acted upon without legal advice based on the specific factual circumstances.

¹ Other Provisions - The Order also makes other important provisions that are outside the scope of this summary, regarding: Safe Stores Mandatory Statewide Rules, Amending Executive Order No. 7N, Sec. 3 (Paragraph 1); 60-Day Grace Period for Premium Payments, Policy Cancellations and Non-Renewals of Insurance Policies (Paragraph 2); Extension of 30-Day Period of Credit for Liquor Permittees (Paragraph 3); Daily Payment of Certain Taxes Changed to Weekly, related to off-track betting, (Paragraph 4); Flexibility to Amend Medicaid Waivers and State Plan; Allowance of Suspension of In-Person Voting Requirements for Critical and Time Sensitive Municipal Fiscal Deadlines (Paragraph 5); Allowance of Suspension of In-Person Voting Requirements for Critical and Time Sensitive Municipal Fiscal Deadlines (Paragraph 7); and, Suspension of Reapplication Filing Requirement for the Homeowners' Elderly/Disabled Circuit Breaker Tax Relief Program and for the Homeowners' Elderly/Disabled Freeze Tax Relief Program (Paragraph 8).

The Committee issued a favorable recommendation after a 4-2 vote. The positive referral was made with the consideration that a deed restriction be placed on the portion of open space to be sold that no new structures be built within the area.

Some members felt that instead of selling the property that the town should investigate a potential life use lease with the abutting property owner instead of selling the property.

Please consider this correspondence to serve as an official report from the Open Space Committee, Planning, and Conservation Commission.

April 7th, 2020

To our fellow Simsbury Residents,

We want you to know that we are thinking of every one of you during this scary and unprecedented time. Our town has shown resiliency in this pandemic and we are proud of all of you for following the Town of Simsbury, FVHD, State of CT and CDC guidelines. We all look forward to the day that we can get back out there and connect in person...and return to normal.

It's important that we take care of our physical and mental health, as we all deal with a wide range of emotions each day. As local cases of COVID-19 are reported, and increase, we need to be even more diligent in our efforts to stay healthy and keep our spirits up:

- Wash your hands and keep them away from your face!
- Practice Social Distancing by staying 6 feet away from others at all times
- Do not congregate in groups
- Make only essential trips out to the grocery store, pharmacy, doctor, and for take-out
- Do what works for you to reduce stress and anxiety - we are all feeling it!
- Support our students as they learn from home
- Self-quarantine if you meet CDC and FVHD recommendations

Our town is currently following emergency protocol and these people are in constant communication with each other, the State of CT and the FVHD. They are working in a coordinated effort, to keep the Town of Simsbury as safe as possible during this crisis:

Municipal CEO - Maria Capriola, Town Manager
Deputy Municipal CEO and PIO - Melissa Appleby, Deputy Town Manager
Emergency Management Director - Kevin Kowalski (with Fire District)
Assistant Emergency Management Director - Mike Berry (with Fire District)
Police Chief - Nick Boulter
Fire Chief - Jim Baldis (with Fire District)
Executive Director, Simsbury Volunteer Ambulance Association - Karin Stewart

You can also tune into the Public Safety Subcommittee calls that are broadcast live on SCTV and are meeting weekly, Thursday mornings at 8:00 am. (see attached for channel and web info).

Please...

Stay Safe, Stay Home.

Eric Wellman
First Selectman

Mike Paine
Selectman

Sean Askham
Deputy First Selectman

Jackie Battos
Selectman

Wendy Mackstutis
Selectman

Chris Peterson
Selectman

RESOURCES

Contacts

Police, Fire, or Medical Emergency - DIAL 911
Routine Police Calls - (860) 658-3100

Community and Social Services
860-658-3283

Resource list:

https://www.simsbury-ct.gov/sites/simsburyct/files/uploads/social_services_-_covid_resource_list.pdf

Town Hall
860-658-3200

Virtual 'Taking Care of Town Business' information:

https://www.simsbury-ct.gov/sites/simsburyct/files/news/town_of_simsbury_online_services.pdf

Communications

Simsbury Public Television
Comcast 96, 1090
Frontier 6071
www.Simsburytv.org

Simsbury Radio Station
FM Radio 103.5

Links

Please continue to follow these sources of information:

<https://www.simsbury-ct.gov>

<http://www.fvhd.org>

<https://portal.ct.gov/Coronavirus>

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

DEVELOPER INSTALLED SEWER PROJECTS - PROGRESS

Development / Address	Capacity Review				Developer's Agreement		TR-16 DEEP Approval	Permitting/Inspections				WPCA Acceptance	Comments
	Application Sent	Application Rec'd	Results Mailed	FCC Calculation	Public	Private	Date Rec'd	Initial Permit	Video Review	Air Test	Manhole Inspection	Date Accepted	
Murphy's Turn				\$20,475	9/2/2015	-			8/11/2015	8/11/2015	8/17/2015		Final Inspections in Progress
Hendrix Cottages Climax Road		9/12/2016	9/19/2016		6/13/2019		5/11/2020		4/3/2020	12/18/2019	4/15/2020		
Cambridge Court Hoskins Road	9/30/2015	9/30/2016	9/30/2016		8/9/2017				Partially Complete	5/28/2019 Retest 6/5			Approved by Zoning
Highcroft Apts Powder Forest (Parcels 5 & 6)	4/10/2015			\$410,489.00 (8 Apt. Bldgs / Clubhouse)	-	10/1/2015	10/5/2015	2/23/2016	2/17/2016	1/26/2016	2/19/2016		
Highcroft Apts Powder Forest Town Homes	4/10/2015			\$196,560 (48 Townhomes)			10/5/2015		11/8/2019	6/4/2019			Next phase of Development
Meadowood													
Ridge at Talcott Mtn 200 Hopmeadow St		5/26/2016	6/8/2016	\$1,429,810 (estimated)		12/6/2017			Partially Complete	12/20/2019			

TOWN SEWER EXTENSION - PROGRESS

Request and Project Review						Design				Construction												
Initial Request		Included Addresses		Interest Card Sent		Preliminary Design/ Cost estimate	Public Hearing Date	Approved/ Denied	Project Manager	Comments	Survey	Design	ROW	Bid	Award	Begin	End	Total Cost	Comments	Bid Value	Linear FT Installed	Cost Per Linear FT
Address	Date			Date	Y	N																
Woodland Street Area	8/22/2019	22-85 Woodland Street 643 Hopmeadow Street	552-	12/19/2019	X		Design In Progress	3/12/2020														

Comments:

1. Project has been delayed until additional easements have been executed.
2. Project is complete.

s: WPCA / Sewer Extension Spreadsheet

Town of Simsbury

Water Pollution Control

Memorandum

To: Water Pollution Control Authority
From: Tony Piazza
Date: May 14, 2020
Re: March and April 2020 Summary Report

Permit Compliance: All permit requirements were met for the months of March and April.

Plant Operations: Staff has started the replacement of Programmable Logic Controllers (PLC). Staff is coordinating with the computer integrator from Tighe & Bond for installation. Work is on hold due to travel

Staff has is continuing work with AECOM for the update of the Water Pollution Control Plan, the Water Pollution Control Facilities Plan, Analysis of the protective berm with the updated flood plain mapping, and an update on the phosphorous removal plan. AECOM engineers visited the site to perform an overall assessment for potential system upgrades.

Sanitary Sewer Lining: Granite Inliner has started to work on the project. Initial cleaning and video inspection has started and the lining installation will begin the week of May 11, 2020. A notice of the work has been posted on the Town website and is being delivered to each customer the week prior to the lining installation and again the day before as a reminder. We will also be putting a video of the work on the Town website so residents will be able to see the process.

Plant Water System: The system has been delivered and installation will be scheduled when staffing allows.

Summary Data from the Monthly Operating Report

PARAMETER		UNITS	Apr-20	Mar-20	Past 6 Months
Average Daily Flow		mgd	2.19	2.02	1.94
Peak Daily flow		mgd	5.00	5.10	5.10
Total Septage Received		gallons	663,650	394,000	376,453
Population Equivalent		@0.17 lbBOD/capita/d	22,562	19,622	21,055
BOD	Influent	mg/L	210	198	223
	Final Effluent	mg/L	3	6	6
	Percent Removal	%	99	97	97.42
TSS	Influent	mg/L	294	206	276
	Final Effluent	mg/L	4	4	5
	Percent Removal	%	99	98	98.18
TN	Influent	mg/L	30.0	34.0	36.6
	Final Effluent	mg/L	2.8	2.7	3.0
	Percent Removal	%	91	92	91.65
P	Influent, Ortho P	mg/L	2.50	2.38	2.83
	Effluent, Ortho P	mg/L	1.48	0.65	0.94
	Influent, Total P	mg/L	3.70	3.50	5.24
	Effluent, Total P	mg/L	1.55	0.96	1.17
	Effluent, Total P	lb (46.95 lb/d TMDL)	28.24	16.17	19.00
	Percent Removal	%	58	73	76.18
Aeration					
	MLSS	mg/L	4620	5025	4856
	SVI	ml/g	154	156	165
	DO, Avg. High	mg/L	0.3	0.3	0.2
	DO, Avg. Low	mg/L	0.2	0.2	0.2
	F/M ratio		0.12	0.10	0.11
	Organic loading	lb BOD/700 ft3	34	30	32
	Solids production	lb sldg/lb BOD rem	1.13	1.27	1.07
Total Sludge Trucked		dry ton	64	63	57

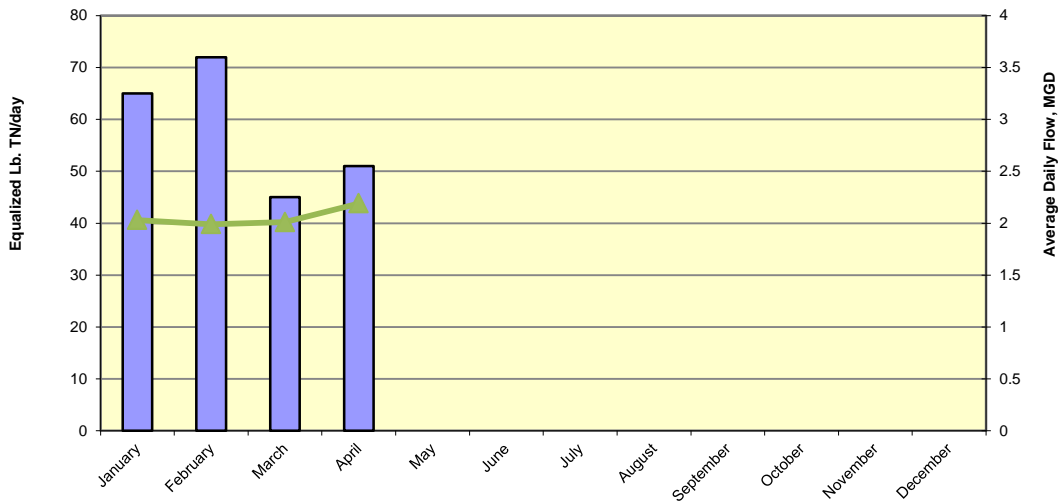
Month	Average Pounds TN/day	Excess Pounds TN/day	TN TMDL	Average Pounds Phos/day	TP TMDL	Monthly Avg Flow
January	65	-42	107	8	46.95	2.03
February	72	-35	107	27	46.95	1.99
March	45	-62	107	16	46.95	2.01
April	51	-56	107	28	46.95	2.19
May		-107	107		46.95	
June		-107	107		46.95	
July		-107	107		46.95	
August		-107	107		46.95	
September		-107	107		46.95	
October		-107	107		46.95	
November		-107	107		46.95	
December		-107	107		46.95	
Annual Average to date	58	-49		20		

Estimated Annual Cost @	\$ 4.60	per equivalent lb TN/day
Amount due Simsbury	\$14,733	

TMDL	
Year	TN lb/d
2020	107

Equivalent pounds = excess x 0.18

Simsbury Effluent Total Nitrogen



**WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MARCH 12, 2020
“Subject to Vote of Approval”**

1. CALL TO ORDER

Jay Sheehan called the regular meeting of the Water Pollution Control Authority to order at 7:00 p.m. in the Conference Room at the Water Pollution Control Facility, 36 Drake Hill Road, Simsbury. The following members were present: Michael Park, Tom Hickey, Jacques Brignac, and Lucian Dragulski. Also present were Tony Piazza, Superintendent, Tom Roy, Director of Public Works, and Alison Sturgeon, Clerk.

2. SAFETY BRIEF – Mr. Sheehan gave a safety brief noting the exits in case of an emergency.

3. PUBLIC HEARING - WOODLAND / HOPMEADOW STREET AREA SEWER UPGRADE

**LEGAL NOTICE
TOWN OF SIMSBURY
WATER POLLUTION CONTROL AUTHORITY**

The Simsbury Water Pollution Control Authority will hold a public hearing on Thursday, March 12, 2020, at 7:00 pm in the Conference Room at the Simsbury Water Pollution Control Facility, 36 Drake Hill Road, Simsbury, CT. The purpose of this hearing is to review a proposal and possibly take action for upgrading the sanitary sewers, which serves 21-85 Woodland Street and 552-660 Hopmeadow Street, Simsbury, CT. All interested property owners shall have the opportunity to appear and be heard.

**WATER POLLUTION CONTROL AUTHORITY
Paul Gilmore, Chairman**

Mr. Sheehan read the legal notice.

Mr. Dragulski made a motion to open the public hearing. Dr. Park seconded the motion, which was unanimously approved.

Mr. Roy stated that a presentation like this is usually given to homeowners with septic systems. For this project, the homeowners are already connected to the Town’s sewer system through Ensign Bickford. He stated that the homeowners will benefit from this project at no cost, although there will be some disruption. Homeowners will continue to pay a user fee to the Town; the only difference is that there will be dedicated Town staff if there is a problem.

Mr. Roy gave a presentation including an overview of the Water Pollution Control. He stated that at full capacity, the treatment plant can handle 3.8 MGD, although it is currently only half utilized. This plant serves Simsbury as well as portions of Avon and Granby; approximately 4,500 residential customers are serviced. He stated that most times, the reason for sewer installation or replacement is when new developments come into Town within the sewer area, or at a neighborhood’s request. Mr. Roy stated that funding for this project, if approved, will be between Dyno Nobel and the WPCA. The WPCA has funds available to pay the cost up front; Dyno Nobel would reimburse the Town.

Mr. Roy showed an aerial view of the project site, which showed all of the existing sewer connections. Mr. Piazza stated that some of the sewer pipes run through several house foundations as well as under porches. Mr. Roy stated that the Town cannot accept the current sewer because they cannot maintain a sewer that was built that way. If this project is approved, they will build an up-to-date modern system. Mr. Piazza stated that they will be replacing the laterals as close as practical to the houses. They will also be videoing and taking pictures of the entire area, which will be restored to current conditions.

Mr. Roy stated that the current preliminary cost estimate for the survey, easements and main line construction is \$1,350,000 to \$1,650,000. The design presented tonight is only one potential design. Town staff continues to look at the best alternative that is the least costly. Some of the topography in this area makes this project challenging. They are looking at making this project the best it can be, functioning for the long term as well as be constructed in a way to not damage any of the properties and minimize the impacts.

Mr. Roy stated that because the laterals will be replaced, they will need access to properties. This will require documentation so the WPC as well as contractors have a right to enter properties. An easement will also need to be obtained for areas that sanitary sewers are crossing over private property.

Mr. Sheehan opened the public hearing to comments and questions.

Mr. Gaucher, 21-23 Woodland Street, stated that the current sewer line goes from behind his house to across the street connecting to a house and then goes behind that house toward Ensign Bickford. He stated that there is a retaining wall and a set of steps that are on top of the sewer line. He questioned how this would work. Mr. Roy stated that generally, they do not like to disturb retaining walls since they will have to repair any retaining wall to modern engineering standards. If this is the case, there may be an option to do some plumbing inside of his house to bring the lateral out the front; the other option is to stop the replacement of the lateral just short of the stairs and retaining wall.

Elizabeth Grande, 605 Hopmeadow Street, questioned if these sewer improvements would increase property taxes. Mr. Roy stated that although he cannot speak for the tax assessor, he would highly doubt it. Ms. Grande stated that this project consists of replacing the main line as well as the laterals. She questioned if the old line would be removed. Mr. Piazza stated that they will be removing the old lines where possible; most times the old lines get sealed and capped in place. For clarification, Ms. Grande stated that they will be responsible for any issues within their lateral on their property but not on the street. Mr. Roy stated that this is correct, which is the same for all customers within the Town.

Jill Paddock, 581 Hopmeadow Street, questioned if her lateral would cross down the front yard. Mr. Piazza stated that this would depend on the sewer design as well as the flow.

Nord Christensen, 32 Woodland Street, stated that he had two lines coming out of his house, although he tied everything into one line several years ago after several reoccurring issues. Mr. Roy stated that the current issue with his lateral may be that it does not have enough pitch or the problem may be roots. Mr. Christensen questioned what the timeframe for construction would be. Mr. Piazza stated that the survey has already begun; best case would be 2021 construction.

Mr. Gaucher stated that since the main line would be coming down the street and then it would branch off to his property, if part of that line is on private property, where would the start of his responsibility be. Mr. Roy stated that this is a good example of where an easement would be required. He stated that the Town is responsible for the main line, even when it is on private property; the homeowner is responsible for the full length of their lateral.

Mr. Sheehan read a letter dated February 21, 2020 into the record from David Litchfield stating that he is in favor of this sewer upgrade. Mr. Piazza stated that Ms. Swanson, 635 Hopmeadow Street, did leave him a voicemail stating that she could not attend this meeting but that she would prefer that her backyard does not get ripped up.

Mr. Christensen stated that he is in favor of this project.

Dr. Park made a motion to close the public hearing. Mr. Hickey seconded the motion, which was unanimously approved.

Mr. Sheehan stated that he is very impressed and thanked Dyno Nobel for being a good neighbor and partner.

Dr. Park made a motion to approve the Woodland / Hopmeadow Street area sewer upgrade project as presented. Mr. Hickey seconded the motion.

Mr. Piazza stated that if the estimates or projected costs come in too high, there is still the option not to go forward with the project. Mr. Roy stated that if the bids come in that are beyond a reasonable number, the Town will not award the bid. Although he noted that once construction has started, nominal change orders may occur.

Dr. Park amended the motion to include these cost provisions as described. Mr. Hickey seconded this amendment. The motion was unanimously approved.

4. SEWER USE FEES FOR FY 2020/21 – DISCUSSION AND POSSIBLY SET PUBLIC HEARING DATE

Mr. Piazza stated that there are two projections for the Authority members to review; both go out to 2028 which is when the Clean Water Fund Loan gets paid off. He stated that when rates were discussed last year, the Authority members discussed having a cost of living increase every year.

At the last meeting, there was a question on why the sewer use fund and the sewer assessment fund were separate funds. Mr. Piazza stated that other Towns have one fund and do not separate these out. With his model, he stated that he has combined the two funds. As of last July, the funds totaled \$7.5 million. When projected, the only year that the fund goes down drastically is during the Woodland Street project. Year 2028, once the Clean Water Fund Loan is paid off, the fund goes back up to \$7 million. At that point in time, the money that was used to pay the loan will be going directly into the sewer use fund, which is approximately \$1 million per year. Mr. Piazza stated that the other projection shows a 3% increase in the sewer use rates every other year. This shows the reserve fund would be at \$8.5 million during that same time period.

Mr. Piazza recommended not raising the sewer user rates for FY 2020/21. There was a consensus among the Authority members to not raise rates.

Mr. Hickey made a motion to not raise sewer user rates for FY2020/21. Dr. Park seconded the motion, which was unanimously approved.

5. STATUS REPORT ON SEWER EXTENSION PROJECTS, ETC.

Mr. Piazza stated that the sanitary sewers are in on Hendricks Lane, which is off of Climax Road. The contractor has started pulling permits for houses connections, although the video inspection is still needed. No certificate of occupancy will be issued until these outstanding issues are settled. Regarding Hoskins Road, the bond will be released for the first phase, which was for approximately 300FT of sewer. The only outstanding issue is that drawings are still needed. Mr. Piazza stated that The Ridge at Talcott Mountain is eliminating 13 townhomes and will be putting in another 32 unit apartment building. They will need to change the sewer line in order to accommodate this change. An additional \$57,000 will be paid to the Town for the change in the facility connection charge.

6. TREATMENT FACILITY REPORT

Mr. Piazza stated that all permit requirements were met for the month of February. Staff has started the replacement of Programmable Logic Controllers (PLC). Staff is coordinating with the computer integrator from Tighe & Bond for installation. Work has begun and will continue for the next several weeks. Staff is also continuing work with AECOM for the update of the Water Pollution Control Plan, the Water Pollution Control Facilities Plan, Analysis of the protective berm with the updated flood plain mapping, and an update on the phosphorous removal plan. AECOM engineers visited the site to perform an overall assessment for potential system upgrades.

Mr. Piazza stated that the bid for sanitary sewer lining has been awarded to Granite Inliner. The Town Attorney is reviewing the contract documents. The work is anticipated to start in April. Staff is prioritizing the lining of the clay tile pipes within the Town. We will also investigate the possibility of lining the Tunxis Pump Station force main as part of this project. This force main is made of asbestos clay pipe and several repairs have been made in the past.

Regarding the plant water system, Mr. Piazza stated that it has been delivered and installation is schedule in the coming weeks.

7. CORRESPONDENCE

The Authority members reviewed a memo from Mr. Piazza to Michael Glidden, Director of Planning and Community Development, regarding the changes for The Ridge at Talcott Mountain. They also reviewed the notice of award as well as a notice of rejection for the on-call sewer rehabilitation.

8. POSSIBLE NOMINATIONS / ELECTIONS OF CHAIRMAN AND VICE-CHAIRMAN

After a short discussion, there was consensus among the Authority members to keep officers of the WPCA the same.

Mr. Dragulski made a motion to keep Paul Gilmore as Chairman and Jay Sheehan as Vice-Chairman of the Simsbury Water Pollution Control Authority. Mr. Brignac seconded the motion, which was unanimously approved.

9. FEBRUARY MEETING MINUTES – POSSIBLE APPROVAL

Mr. Hickey made a motion to approve the February 13, 2020 minutes as written. Mr. Dragulski seconded the motion, which was approved. Dr. Park abstained.

Mr. Piazza stated that the Finance Director and the Bond Council are potentially looking at refinancing the Clean Water Fund Loan since bond rates are currently very low. There is the potential to save approximately \$250,000 total for the last 8 years of the loan. He stated that the WPCA would not have input in this since the bonding was done by the Town.

10. ADJOURN

Dr. Park made a motion to adjourn the meeting at 8:05 p.m. Mr. Hickey seconded the motion, which was unanimously approved.

Jay Sheehan, Vice-Chairman