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February 29, 2024

Ms. Trish Munroe Town Clerk Town of Simsbury, CT

Dear Ms. Munroe,

The Public Building Committee has its regular meeting scheduled on the Zoom conferencing platform for Monday, March 4, 2024 at 7:00 p.m.

The agenda is as follows:

## <u>Agenda</u>

- 1. Public Audience
- 2. Approval of February 5, 2024 minutes
- 3. Vote for Officers
- 4. Latimer Lane Project
  - Review all Invoices & Pay Applications
  - Review all Change Orders & Purchase Orders
  - Contractor Reports
- 5. Eno Memorial Hall
- 6. Adjourn

Sincerely,

Richard Derr, Vice Chairman Public Building Committee