

## PLANNING COMMISSION – MEETING MINUTES

Tuesday, March 22, 2022

The public hearing was web-based on Zoom at <https://us06web.zoom.us/j/2574297243>

Meeting ID: 257 429 7243

**I. CALL TO ORDER** – Chair Leavitt-Smith called the meeting to order at 7:01 P.M.

### PLEDGE OF ALLEGIANCE

All present stood for the Pledge.

### II. ROLL CALL

**1. Appointment of alternates:** Craig MacCormac was appointed as a regular member

**Present:** Interim Town Planner, Tom Hazel; Chair, Erin Leavitt-Smith; Holly Beum, Don Colantonio, and Julie Eaton.

**Absent:** Joseph Campolieta and William Rice.

Chair Leavitt-Smith made an amendment to add Staffing Changes, Sustainability Committee Representation, and The Capital Region Council of Government Meeting to the agenda.

**MOTION:** Commissioner MacCormac made a motion to approve the amendment to the agenda. Commissioner Colantonio seconded the motion. The motion carried unanimously.

### III. APPROVAL OF MINUTES – December 28th, 2021

Commissioner MacCormac read the Minutes.

**MOTION:** Commissioner Colantonio made a motion to approve the December 28th, 2021 minutes as written. Commissioner Eaton seconded the motion. The motion carried unanimously. Commissioner MacCormac and Commissioner Eaton abstained because they were absent at that meeting.

### IV. NEW BUSINESS

#### 1. The Capital Improvement projects

- Mr. Hazel reported that there are 19 projects: the Golf Course Irrigation System Replacement, Multi-Use Connection Trails Development (Rt. 10 to Curtiss Park), Multi-Use Connection Trails Development (Curtiss Park to Tariffville), the Performing Arts Center Grant Match/Rotary Park Restroom, Tariffville Park Court Replacement, Highway Pavement Management, Sidewalk Reconstruction, Municipal Site and Safety Improvements (Town Hall), Old Drake Hill Road/Flower Bridge Repairs

(design phase), Eno Entrance Improvements, Eno Parking Lot Improvements, Primary Clarifier, District Network Infrastructure, District Climate Control Improvements, Tootin Hills - Water Distribution and Drainage Systems, Central School – Electrical Service/Distribution 1950, Central School – Replace EPDM Roof (V3), Tariffville School – Replace Roof – EPDM (V1, V2), and Tariffville School – Replace 1984 Modular.

- Mr. Hazel reported that in looking at the Plan of Conservation and Development these touched on Section 7: Enhancement to Community Facilities, Section 11: Sustainability, Section 12: Community Facilities, Section 13: Transportation Needs, and Section 14: Infrastructure Needs.

**MOTION:** Commissioner MacCormac made a motion to return a positive referral to the Board of Selectmen to proceed with these Capital Improvement Projects with the finding that these are consistent with the Plan of Conservation and Development. The motion carried unanimously.

## **2. Staffing Changes**

- Chair Leavitt-Smith announced that there is a new Town Planner, George McGregor, who will begin on April 11<sup>th</sup>.
- Commissioner Beum expressed disappointment in how the hiring process of the Town Planner position was conducted. She would have appreciated if the Planning Commission had more involvement and weight in the decision.
- Chair Leavitt-Smith responded that she represented the Planning Commission and was present in the first wave of hiring and had say in who was brought back for an interview.
- Chair Leavitt-Smith proposed that the Planning Commission have a meet-and-greet with Town Planner McGregor.
- Mr. Hazel announced that he is leaving his position as Interim Town Planner on April 6<sup>th</sup>, and is taking an opportunity in Middletown, CT.
- Chair Leavitt-Smith announced that Dave Blume has transferred out of the Planning Commission into the Library Board of Trustees.
- Chair Leavitt-Smith announced that Commissioner Julie Eaton is now a full seated member of the Planning Commission.
- Chair Leavitt-Smith announced that Commissioner Craig MacCormac has returned as an alternate of the Planning Commission.
- Chair Leavitt-Smith announced that Richard Cortes has resigned, and they are in the process of finding another alternate.

## **3. Sustainability Committee Representation**

- Chair Leavitt-Smith explained that Commissioner Cortes was the Planning Commission's representative at the Sustainability Committee and now there is a vacancy.

#### **4. The Capital Region Council of Government Meeting**

- Chair Leavitt-Smith reported that the meeting is Thursday, March 24<sup>th</sup> at 7:00 P.M. – 10 P.M. via Zoom.

#### **V. CORRESPONDENCE**

No correspondence.

#### **VI. ADJOURNMENT**

**MOTION:** Commissioner MacCormac made a motion to adjourn. Commissioner Colantonio seconded the motion. The motion carried unanimously.

Chair Leavitt-Smith adjourned the meeting at 7:41 P.M.

Respectfully Submitted,

Amanda Blaze  
Commission Clerk