



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

**POLICE COMMISSION
REGULAR MEETING
MONDAY, MAY 13, 2024
Location Update
SIMSBURY PUBLIC LIBRARY
TARIFVILLE ROOM
5:00 P.M.**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CORRESPONDENCE
4. APPROVAL OF MINUTES
 - a. April 8, 2024
5. REPORTS
 - a. Chairperson's Report
 - b. Chief's Report
 - i. General
 - ii. Consolidated Monthly Report – March 2024
 - iii. Preliminary Monthly Activity Report – April 2024
6. NEW BUSINESS
 - a. b. Possible executive session pursuant to CGS Sec. 1-200(6) to discuss contract negotiations.
7. OLD BUSINESS
8. ADJOURNMENT

Next Police Commission is scheduled for Monday, June 10, 2024 at 5:00 PM

Telephone (860) 658-3200
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8:30 - 7:00 Mondays
8:30 - 4:30 Tuesday through Friday*

Police Commission
May 13, 2024
Summary of Letters

Received From	Officer	Subject
Resident	Sgt. May Ofc Arnold Ofc Denalsky Ofc Kenney Dispatcher Michael	<p>This resident had called in looking for help locating their spouse who had some memory issues and was possibly lost. Ultimately, the spouse was found and they were able to get them home safely. The resident wanted express their gratitude for the quick and collective response from all involved. Specifically, they said "Dispatcher Michael was beyond kind and helpful" and "[Officer Arnold stopped at the house] and was also so kind and reassuring and relieved much of my stress"</p> <p>During a separate interaction when their car had died, the resident said "I cannot say enough about your staff... Officer Denalsky helped out another day and was so kind"</p>

**POLICE COMMISSION REGULAR MEETING
APRIL 8, 2024**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Commissioner Tenesha Grant, at 5:00 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Commissioner Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Commissioner Michael Long, Chief Nicholas Boulter, and Deputy Chief Chris Davis. Absent was Chair Travis Schweizer.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

Commissioner Lemke read the summary of letters received since the last meeting of the commission on March 11, 2024.

4. APPROVAL OF MINUTES

a. After a motion was made by Commissioner Long and seconded by Commissioner Caulfield it was unanimous:

VOTED: To approve the minutes of the January 8, 2024 Regular Meeting and March 11, 2024 Regular Meeting.

5. REPORTS

a. Chairperson's Report

i. None

b. Chief's Report

i. General

- **Personnel-** Officer Jarod Emirzian graduates the police on April 17 and will begin the department's field training and evaluation program immediately after graduation. Nick Lagonigro was hired last month in March and will be attending the police academy in late April. One of the department's officers is transferring to another department this week, leaving Simsbury Police Department with 3 vacancies. Later in the meeting there will be a recommended candidate introduced to fill one of those vacancies. If approved, they will attend the police academy in late April as well. There are currently 6 officers assigned to the patrol division that are out on extended leave. The hope is one of these officers will return to full duty in mid-April. There is one additional officer, not assigned to patrol, that has returned to from extended leave and is on modified duty.
- **Recent/upcoming events-** The week of April 14-20, is National Public Safety Telecommunicators Week. The department looks forward to recognizing, celebrating and honoring Simsbury's public safety dispatchers for the outstanding service they provide to the community and to their co-workers. This is week 7 of the Citizens Police Academy. Attendees have been participating in ride-alongs and spending time in dispatch.
- **Grants-** The department recently applied for a federal grant to purchase and implement call handling software for our dispatch center. For almost 2 decades, a state mandate has required that we use a protocol called Emergency Medical Dispatch for all medical calls. It is designed to standardize questions and provide for a pre-planned response from police, ambulance and fire personnel to the necessary resources based on the medical need. For this entire time, the

department has used a flip card system, that gets us to the necessary resources. The police department wants to move to a computer-based call handling system that communicates with our existing dispatch and records management software. It is not only for medical related calls but it provides standardized and customized questions for some police and fire calls for service as well. The grant request was for \$70,000.00 and we will not likely hear back until the fall. The High Risk Rural Roads grant from DOT for speed enforcement started on March 11, 2024 and yielded 77 car stops for the month of March. This effort will continue through the end of May.

ii. Consolidated Monthly Report – February 2024

iii. Preliminary Monthly Activity Report – March 2024

6. NEW BUSINESS

- a. Chief Boulter introduced Mario Maiorana to the Police Commission for the role of police officer and gave an overview on his education and work experience. Mario answered questions from the Commissioners.

The Police Commission moved to enter executive session at 5:26 P.M. to discuss the application of the police officer candidate. In attendance at executive session were Commissioner Jenna Caulfield, Commissioner Tenesha Grant, Commissioner Eric Lemke, Chief Nicholas Boulter, Deputy Chief Chris Davis and Jennifer Wellington.

Public Session reconvened at 5:36 P.M. and after a motion was made by Commissioner Lemke and seconded by Commissioner Caulfield it was unanimous:

VOTED: To approve the hiring of Mario Maiorana as a police officer, with a hire date no later than April 17, 2024.

7. OLD BUSINESS

- a. Commissioner Caulfield reminded the police commission that there is a public hearing on April 15, 2024 at 6:00 pm to discussion the proposed changes to the pension. The location is currently to be determined.

8. ADJOURNMENT

Commissioner Long made a motion to adjourn at 5:38 P.M., seconded by Commissioner Caulfield. All were in favor and the motion passed.

**Simsbury Police Department
Consolidated Monthly Report**

March, 2024

	Period	Period	Increase/	Period	Period	Increase/
Activity	3/1/2024	3/1/2023	(Decrease)	1/1/2024	1/1/2023	(Decrease)
	3/31/2024	3/31/2023		3/31/2024	3/31/2023	
Number of Incidents	3,323	3,488	-165	10,408	8,944	1,464
Criminal Activity						
Homicide	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	2	0	2
Assault	0	0	0	0	0	0
Burglary	1	2	-1	2	3	-1
Larceny	8	11	-3	33	36	-3
MV Theft	1	3	-2	1	9	-8
Arson		0	0	0	0	0
Totals	10	16	-6	38	48	-10
Arrests (Adult)						
Part I Off	6	4	2	11	5	6
Part II Off	8	4	4	21	15	6
Arrests (Juvenile)						
Part I Off	1	0	1	1	3	-2
Part II Off	0	0	0	0	17	-17
Totals	15	8	7	33	40	-7
MV Accidents						
Fatal	0	0	0	0	0	0
w/ Injury	2	3	-1	13	31	-18
Prop. Damage	19	17	2	58	56	2
Not Investigated	20	10	10	41	26	15
Totals	41	30	11	112	113	-1
Alarms						
Intrusion	40	34	6	96	98	-2
Fire	17	12	5	58	55	3
Medical	2	9	-7	18	25	-7
Totals	59	55	4	172	178	-6
Traffic Enforcement						
DUI	1	4	-3	4	5	-1
Summons	32	50	-18	78	94	-16
Written Warning	60	75	-15	115	163	-48
Verbal Warning	268	255	13	750	509	241
Totals	361	384	-23	947	771	176

**Simsbury Police Department
Consolidated Monthly Report**

March, 2024

	Period	Period	Increase/	Period	Period	Increase/
Activity	3/1/2024	3/1/2023	(Decrease)	1/1/2024	1/1/2023	(Decrease)
	3/31/2024	3/31/2023		3/31/2024	3/31/2023	
Miscellaneous Activity						
Aided Cases	172	179	-7	525	528	-3
Animals	65	37	28	133	87	46
Assistance Req.	132	113	19	373	348	25
Criminal Mischief	6	3	3	11	7	4
Disabled MV	12	15	-3	44	41	3
Domestic	9	14	-5	24	37	-13
Escort	0	0	0	1	1	0
Fingerprints	54	45	9	173	110	63
Lockout	15	16	-1	29	48	-19
Noise Complaint	5	6	-1	18	11	7
Notifications	2	0	2	8	6	2
Open Doors	0	0	0	1	5	-4
Parking Tickets	1	1	0	6	3	3
Suspicious Persons	47	47	0	123	110	13
Transport	3	1	2	8	5	3
Totals	523	477	46	1,477	1,347	130
Miles Patrolled						
Car 10	1,989	1,377	612	6,900	5,599	1,301
Car 11	1,707	1,782	-75	5,080	4,848	232
Car 12	1,750	2,638	-888	4,432	6,475	-2,043
Car 13	310	2,520	-2,210	4,028	4,582	-554
Car 14	2,815	2,253	562	7,064	7,147	-83
Car 15	416	886	-470	4,823	3,084	1,739
Car 16	1,440	1,267	173	3,690	4,050	-360
Car 17	1,850	2,300	-450	6,001	4,776	1,225
Car 18	369	0	369	634	0	634
Car K9	198	325	-127	666	948	-282
Totals	12,844	15,348	-2,504	43,318	41,509	1,809
Personnel Activity*						
Sick Leave (days)	55	113	-58	190	332	-142
Injured Leave (days)	73	17	56	205	48	157
Suspension (days)	0	0	0	0	0	0
Funeral (days)	0	0	0	0	5	-5
Vacation Leave (days)	49	61	-12	182	181	1
Comp Time (days)	32	43	-11	87	103	-16
Family Leave (days)	0	0	0	0	0	0
Training (hours)	461	620	-159	1,130	1,472	-342
Overtime (hours)	850	1,125	-275	2,209	2,600	-391
*Contains non-IBPO employees						

Incident Statistics Report

04/01/2024 00:00 Thru 04/30/2024 23:59

Call Type Description	Total for Period
911 Hangup Call	45
ADMIN. MEDICATION DROP BOX	5
Aided Case	147
Alarm - Fire	9
Alarm - Intrusion	20
Alarm - Medical	9
ALARM-FIRE-CHARGE	8
ALARM-INTRU-CHARGE	14
Ambulance	49
ANCILLARY DUTIES	42
ANIMAL COMPLAINT - BEAR OTHER	24
ANIMAL COMPLAINT - DOG	13
ANIMAL COMPLAINT - OTHER	12
ANIMAL COMPLAINT- BEAR PROPERTY DAMAGE	2
Arrest Warrant Served	3
Arrest Warrant Served - FTA	3
Assist Agency/Person	138
Background Investigation	39
CIVIL COMPLAINT	1
COPS	74
COPS / BICYCLE PATROL	1
Criminal Mischief	3
Death Investigation	1
DISPATCH RELIEF	37
Dispatcher Entry	2
DISTURBANCE	2
Drug/Narcotic Violation	1
Escort	1
Family Offense, Nonviolent	7
Family Violence Offense	1
FINGERPRINT DETAIL	26
FINGERPRINT PPA	2
FINGERPRINT TOWN EMPLOYEE	4
Fire	8
Follow-up	40
Fraud	8
Harassment	2
Hazardous Condition	21
Homicide	1

Incident Statistics Report

04/01/2024 00:00 Thru 04/30/2024 23:59

Call Type Description	Total for Period
INTELLIGENCE-OTHER	1
Juvenile	1
Larceny	3
Lockout	4
Motor Vehicle Theft	3
MV Abandoned	2
MV Check	29
MV Complaint	24
MV Disabled	13
MV ENTRY L/INFORMATIONAL	3
MV STOP	120
MV STOP DWI	3
MV STOP SPEED	196
MVA	26
MVA UNINVESTIGATED	7
MVA-DUI	1
MVA-INJURY	3
MVT RECOVERY NON SIMSBURY	1
Noise Complaint	7
Notification	3
Open Building	1
Parking Violation	9
PASS CHECK	75
Patrol Check	1702
Property Found	6
Property Lost	3
RECORDS MISC	14
REPORT PREPARATION	45
Special Attention	1
Suspicious Circumstances	20
Suspicious Person	7
Suspicious Vehicle	8
Threatening	2
Traffic Assignment	36
TRAFFIC ENFORCE SPEED	92
Traffic Enforcement	55
TRAFFIC ENFORCEMENT REQUEST	3
Traffic Light Notification	3
Training	6

Incident Statistics Report
04/01/2024 00:00 Thru 04/30/2024 23:59

Call Type Description	Total for Period
Transport	3
Trespass	2
WELL-BEING CHECK	12
Total:	3380

YEAR-TO-DATE BUDGET REPORT

Police

FISCAL YEAR 2024

Start Date: 7/1/2023 End Date: 5/8/2024

RAN ON 5/8
% of FY: 85%

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51010	Pol*Full-Time	\$4,579,041.00	\$0.00	\$4,579,041.00	\$3,621,525.76	\$0.00	\$957,515.24	79%
51020	Pol*Part Time	\$26,641.00	\$0.00	\$26,641.00	\$29,536.36	\$0.00	-\$2,895.36	111%
51030	Pol*Overtime	\$300,000.00	\$0.00	\$300,000.00	\$328,261.00	\$0.00	-\$28,261.00	109%
51031	Pol*Overtime Training	\$57,800.00	\$0.00	\$57,800.00	\$76,774.05	\$0.00	-\$18,974.05	133%
51040	Pol*Seasonal	\$69,300.00	\$0.00	\$69,300.00	\$50,563.45	\$0.00	\$18,736.55	- 73%
51060	Pol*Holiday Pay	\$150,331.00	\$0.00	\$150,331.00	\$60,945.68	\$0.00	\$89,385.32	41%
51101	Pol*Uniform Allowance	\$47,650.00	\$0.00	\$47,650.00	\$43,818.78	\$186.00	\$3,645.22	92%
51400	Pol*Education Reimbursement	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0%
52200	Pol*Contractual Services	\$64,045.00	\$0.00	\$64,045.00	\$49,392.57	\$2,580.03	\$12,072.40	81%
52410	Pol*Investigations	\$3,202.00	\$0.00	\$3,202.00	\$1,860.62	\$0.00	\$1,341.38	58%
52510	Pol*Copy & Printing Services	\$1,000.00	\$0.00	\$1,000.00	\$365.00	\$0.00	\$635.00	37%
53100	Pol*Office Supplies	\$5,520.00	\$0.00	\$5,520.00	\$2,354.92	\$325.98	\$2,839.10	49%
53105	Pol*Tech & Program Supplies	\$33,125.00	\$0.00	\$33,125.00	\$9,290.76	\$15.20	\$23,819.04	28%
53500	Pol*Medical Supplies	\$6,300.00	\$0.00	\$6,300.00	\$1,465.96	\$0.00	\$4,834.04	23%
53505	Pol*Chemical & Lab Supplies	\$328.00	\$0.00	\$328.00	\$0.00	\$0.00	\$328.00	0%
53700	Pol*Clothes & Safety Supplies	\$59,713.00	\$0.00	\$59,713.00	\$4,700.41	\$1,671.20	\$53,341.39	11%
54310	Pol*Equipment Maintenance	\$10,750.00	\$0.00	\$10,750.00	\$8,576.63	\$0.00	\$2,173.37	80%
54320	Pol*Vehicle Maintenance	\$20,585.00	\$0.00	\$20,585.00	\$29,117.18	\$2,123.94	-\$10,656.12	152% **
55260	Pol*Gasoline	\$97,500.00	\$0.00	\$97,500.00	\$60,157.49	\$38,176.22	-\$833.71	101% *
55310	Pol*Telephone Service	\$11,920.00	\$0.00	\$11,920.00	\$8,908.46	\$955.99	\$2,055.55	83%
57400	Pol*Conferences & Education	\$31,550.00	\$0.00	\$31,550.00	\$15,683.34	\$580.07	\$15,286.59	52%
57910	Pol*Dues & Subscriptions	\$4,990.00	\$0.00	\$4,990.00	\$4,896.52	\$356.52	-\$263.04	105%
58810	Pol*Computer Software	\$7,562.00	\$0.00	\$7,562.00	\$9,187.10	\$0.00	-\$1,625.10	121% ***
	Grand Total	\$5,600,853.00	\$0.00	\$5,600,853.00	\$4,417,382.04	\$46,971.15	\$1,136,499.81	80%

* Entire Gasoline Budget is exhausted and moved to a separate account to manage.

** Insurance payments were received in FY23. Payment on cruiser repairs was paid in FY24. Adjustment will be made to reflect this by Finance Dept.

*** All 3 Computer software programs had significant increases in the annual cost that were not factored in this current budget. This has been addressed in next years budget.

YEAR-TO-DATE BUDGET REPORT

Dispatch

FISCAL YEAR 2024

RAN ON 5/8
% of FY: 85%

Start Date: 7/1/2023 End Date: 5/8/2024

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/A DISMITS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51010	Disp*Full-Time	\$539,423.00	\$0.00	\$539,423.00	\$443,716.67	\$0.00	\$95,706.33	82% *
51030	Disp*Overtime	\$43,864.00	\$0.00	\$43,864.00	\$48,214.00	\$0.00	-\$4,350.00	110%
51031	Disp*Overtime Training	\$2,000.00	\$0.00	\$2,000.00	\$1,611.82	\$0.00	\$388.18	81% *
51060	Disp*Holiday Pay	\$11,184.00	\$0.00	\$11,184.00	\$8,511.60	\$0.00	\$2,672.40	76%
52200	Disp*Contractual Services	\$2,845.00	\$0.00	\$2,845.00	\$224.28	\$0.00	\$2,620.72	8%
53100	Disp*Office Supplies	\$740.00	\$0.00	\$740.00	\$316.51	\$82.45	\$341.04	54%
53105	Disp*Tech & Program Supplies	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0%
53700	Disp*Clothes & Safety Supplies	\$1,500.00	\$0.00	\$1,500.00	\$225.51	\$0.00	\$1,274.49	15%
54310	Disp*Equipment Maintenance	\$2,100.00	\$0.00	\$2,100.00	\$79.99	\$0.00	\$2,020.01	4%
57400	Disp*Conferences & Education	\$5,225.00	\$0.00	\$5,225.00	\$3,174.17	\$0.00	\$2,050.83	61%
Grand Total						\$82.45	\$104,324.00	83%

* There was a glitch in Finance and Regular OT was being pulled incorrectly from Training OT account. Finance is aware and will be correcting this. Currently there has been approximately \$461 in training OT so far this year which would be 23% of the budgeted amount

YEAR-TO-DATE BUDGET REPORT

Animal Control

FISCAL YEAR 2024

RAN ON 5/8
% of FY: 85%

Start Date: 7/1/2023 End Date: 5/8/2024

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED				
51010	Anim* Full-Time	\$64,246.00	\$0.00	\$64,246.00	\$59,270.63	\$0.00	\$4,975.00	92%				
51030	Anim* Overtime	\$1,316.00	\$0.00	\$1,316.00	\$0.00	\$0.00	\$1,316.00	0%				
52400	Anim* Advertising	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0%				
52510	Anim* Copy & Printing Services	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0%				
53100	Anim* Office Supplies	\$50.00	\$0.00	\$50.00	\$5.87	\$0.00	\$44.00	12%				
53105	Anim* Tech & Program Supplies	\$725.00	\$0.00	\$725.00	\$0.00	\$0.00	\$725.00	0%				
53600	Anim* Parts Supplies	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	0%				
53700	Anim* Clothes & Safety Supplies	\$400.00	\$0.00	\$400.00	\$0.00	\$365.00	\$35.00	91%				
54320	Anim* Vehicle Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$500.00	\$0.00	\$1,000.00	33%				
56210	Anim* Fees Paid to State	\$6,000.00	\$0.00	\$6,000.00	\$11,125.80	\$0.00	-\$5,126.00	185% *				
57400	Anim* Conferences & Education	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0%				
57910	Anim* Dues & Subscriptions	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	0%				
Grand Total						\$ 75,687.00	\$ -	\$ 75,687.00	\$ 70,902.30	\$ 365.00	\$ 4,419.00	94%

*Fees Paid to State- this is being reviewed by Finance Director. Will supply update when available.