



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

**POLICE COMMISSION
REGULAR MEETING
MONDAY, JANUARY 9, 2023
TOWN HALL
BOARD OF EDUCATION CONFERENCE ROOM
6:00 P.M.**

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CORRESPONDENCE
4. APPROVAL OF MINUTES
 - a. December 5, 2022
5. REPORTS
 - a. Chairperson's Report
 - b. Chief's Report
 - i. General
 - ii. Consolidated Monthly Report – November 2022
 - iii. Preliminary Monthly Activity Report – December 2022
6. NEW BUSINESS
7. OLD BUSINESS
8. ADJOURNMENT

Next Police Commission is scheduled for WEDNESDAY, February 15, 2023 at 5:00 PM

Telephone (860) 658-3200
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8:30 - 7:00 Mondays
8:30 - 4:30 Tuesday through Friday

**Police Commission
January 1, 2023
Summary of Letters**

Received From	Officer	Subject
Resident	Ofc. Rosa Ofc. Brittell Sgt. Harrington	This resident wants to commend Ofc. Rosa, Ofc. Brittell, and Sgt. Harrington on their prompt and courteous and caring response when responding to a call at her residence. They could not have asked for more.
Transportation Company	Ofc. Harrington Ofc. Cruz	The transportation company had a child enrolled in a program that would need to be transported. This child is under 30 lbs. which would require a rear-facing car seat for transportation. This is unusual, given that most children they transport would be over the 30 lbs. requirement, and the parents were quite concerned about the installation and transportation of their child. Sgt. Harrington was very accommodating in realizing this was something that would need to be expedited. She contacted Ofc. Cruz, and Ofc. Cruz contacted the transportation company promptly that day around 3:30pm, and by 4:15pm, they had their inspection completed. This provided the family with comfort and the company was impressed with the speed and professionalism of the department.
Resident's Family	Simsbury Police Department (Project Life Saver)	This family had a loved one who participated in the Simsbury Police Department's Project Life Saver. They wanted to thank the officers for their patience and understanding over the years with their dad. They are so grateful for all the times they were frantic trying to located him when he would "go exploring" and through the help of the officers, would be able to bring him home safely. The family wanted to express their gratitude to the department for their diligence, as they would also make sure to check his bracelet's batteries. There are just no words to thank everyone enough for all they do on a daily basis.
UConn Rec Team	Ofc. Ball Ofc. K-9 Clifton	The UConn Rec team wanted to thank Ofc. Ball and Ofc. K-9 Clifton for visiting and helping the students destress before finals.
Local Restaurant	Ofc. Cruz Ofc. Colby Sgt. Sagan	There was a medical call at a local restaurant. The staff wanted to commend the truly exceptional work of Ofc. Cruz, Ofc. Colby and Sgt. Sagan. They handled the situation efficiently, privately, and effectively. They did a great job communicating with the distressed family and the staff, providing proper guidance. They could not have asked for a better team to assist during such a difficult time.

**POLICE COMMISSION REGULAR MEETING
SUBJECT TO APPROVAL
DECEMBER 5, 2022**

1. CALL TO ORDER

The meeting of the Police Commission was called to order by Chairperson Jenna Caulfield at 5:05 P.M. in the Board of Education Conference Room of the Simsbury Town Offices. In attendance were Chairperson Jenna Caulfield, Commissioner Terry Fogarty, Commissioner Michael Long, Commissioner Travis Schweizer, Commissioner Tenesha Grant, Chief Nicholas Boulter, Deputy Chief Chris Davis and Ofc. Tracy Dunne.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

a. After a motion was made by Commissioner Long and seconded by Commissioner Fogarty it was unanimous:

VOTED: To approve the minutes of the November 21, 2022 Special Meeting.

4. REPORTS

a. Chairperson's Report

- i. The Police Commission's Budget Priorities were submitted to the Town Manager on November 28, 2022. It will be included in the Tri-Board packet and given to both the Board of Selectmen and the Board of Finance.
- ii. On November 18, 2022 Chairperson attended the public hearing on whether cannabis should be permitted to be sold in Simsbury. A few members of the audience commented that the Police Commission hasn't taken a position on this issue and felt it should. Sharing this so that the commission is aware.
- iii. The Police Department will be holding its Stuff-a-Cruiser event on December 15th and 16th. Like last year, members of the commission are welcome to help out.
- iv. On January 9, 2023 the Police Commission will present the budget to the Board of Selectmen. We are meeting at 5:00 PM in the Town Hall Main Meeting Room.
- v. The Tri-Board meeting will be held the evening of January 17th, 2023. There will be an update with more info when it becomes available.
- vi. Tonight is Commissioner Fogarty's last meeting and the Chairmen wants to express their personal gratitude, as well as that of the commission, for his dedication and work on the Police Commission. He will be missed.

b. Chief's Report

i. General

- Recent/Upcoming Events: PJ Day for the Kids

ii. Consolidated Monthly Report – August 2022

iii. Preliminary Monthly Activity Report – September 2022

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7. NEW BUSINESS

a. Promotion Selection Recommendation

Chief Boulter gave an overview on PFC Dunne's background with the department. PFC Dunne then answered questions from the Commissioners. The Commissioners discussed the Sergeant candidate.

After a motion was made by Commissioner Fogarty and seconded by Commissioner Long, it was unanimous:

VOTED: To approve of the promotion of Tracy Dunne to Sergeant effective December 6, 2022.

8. OLD BUSINESS

a. Budget Discussion

VOTED: To approve FY 2024 budget 4-0 with Mike Long abstaining.

9. ADJOURNMENT

Commissioner Fogarty made a motion to adjourn at 6:15 P.M., seconded by Commissioner Schweitzer. All were in favor and the motion passed.

Respectfully Submitted,

Jenna Caulfield, Chairperson

/jw

**Simsbury Police Department
Consolidated Monthly Report**

November, 2022

Activity	Period	Period	Increase/ (Decrease)	Period	Period	Increase/ (Decrease)
	11/1/2022	11/1/2021		1/1/2022	1/1/2021	
	11/30/2022	11/30/2021		11/30/2022	11/30/2021	
Number of Incidents	3,495	3,640	-145	43,078	46,315	-3,237
Criminal Activity						
Homicide	0	0	0	0	0	0
Rape	0	0	0	1	0	1
Robbery	0	0	0	2	1	1
Assault	0	0	0	1	0	1
Burglary	0	0	0	9	6	3
Larceny	15	11	4	112	92	20
MV Theft	2	0	2	11	9	2
Arson	0	0	0	0	1	-1
Totals	17	11	6	136	109	27
Arrests (Adult)						
Part I Off	1	0	1	17	11	6
Part II Off	4	9	-5	71	66	5
Arrests (Juvenile)						
Part I Off	1	0	1	3	1	2
Part II Off	0	0	0	3	1	2
Totals	6	9	-3	94	79	15
MV Accidents						
Fatal	0	0	0	1	1	0
w/ Injury	3	4	-1	58	74	-16
Prop. Damage	24	30	-6	252	221	31
Not Investigated	14	22	-8	151	146	5
Totals	41	56	-15	462	442	20
Alarms						
Intrusion	27	44	-17	435	379	56
Fire	15	9	6	193	152	41
Medical	10	4	6	75	59	16
Totals	52	57	-5	703	590	113
Traffic Enforcement						
DUI	0	2	-2	41	21	20
Summons	34	9	25	351	216	135
Written Warning	44	35	9	371	424	-53
Verbal Warning	149	144	5	2,510	3,057	-547
Totals	227	190	37	3,273	3,718	-445

**Simsbury Police Department
Consolidated Monthly Report**

November, 2022

Activity	Period	Period	Increase/ (Decrease)	Period	Period	Increase/ (Decrease)
	11/1/2022	11/1/2021		11/1/2022	11/1/2021	
	11/30/2022	11/30/2021		11/30/2022	11/30/2021	
Miscellaneous Activity						
Aided Cases	173	137	36	1,827	1,612	215
Animals	49	62	-13	707	720	-13
Assistance Req.	101	90	11	1,341	1,413	-72
Criminal Mischief	5	1	4	25	27	-2
Disabled MV	11	10	1	179	141	38
Domestic	6	9	-3	95	75	20
Escort	0	0	0	4	4	0
Fingerprints	55	45	10	573	689	-116
Lockout	12	8	4	127	143	-16
Noise Complaint	2	5	-3	65	104	-39
Notifications	2	0	2	36	8	28
Open Doors	0	0	0	7	9	-2
Parking Tickets	0	0	0	6	11	-5
Suspicious Persons	49	34	15	421	420	1
Transport	0	4	-4	13	15	-2
Totals	465	405	60	5,426	5,391	35
Miles Patrolled						
Car 10	1,616	1,074	542	19,196	15,590	3,606
Car 11	1,205	1,656	-451	12,775	14,298	-1,523
Car 12	1,775	1,445	330	23,902	20,592	3,310
Car 13	1,548	1,740	-192	19,955	15,843	4,112
Car 14	2,170	216	1,954	27,909	26,415	1,494
Car 15	1,769	2,675	-906	20,873	23,769	-2,896
Car 16	1,788	2,302	-514	21,142	21,738	-596
Car 17	2,243	2,508	-265	21,258	25,493	-4,235
Car K9	459	379	80	1,745	4,274	-2,529
Totals	14,573	13,995	578	168,755	168,012	743
Personnel Activity*						
Sick Leave (days)	92	113	-21	790	867	-77
Injured Leave (days)	20	20	0	104	106	-2
Suspension (days)	0	0	0	0	0	0
Funeral (days)	2	1	1	15	14	1
Vacation Leave (days)	93	87	6	1,046	1,028	18
Comp Time (days)	31	40	-9	344	340	4
Family Leave (days)	0	0	0	0	0	0
Training (hours)	486.25	459	27	4,210	3,831	379
Overtime (hours)	638	783	-145	6,093	7,148	-1,055
*Contains non-IBPO employees						

Incident Statistics Report

12/01/2022 00:00 Thru 12/31/2022 23:59

Call Type Description	Total for Period
911 Hangup Call	55
ADMIN. MEDICATION DROP BOX	2
Administrative	1
Aided Case	189
Alarm - Fire	22
Alarm - Intrusion	11
Alarm - Medical	9
ALARM-FIRE-CHARGE	4
ALARM-INTRU-CHARGE	17
Ambulance	46
ANCILLARY DUTIES	25
ANIMAL COMPLAINT - BEAR OTHER	4
ANIMAL COMPLAINT - DOG	7
ANIMAL COMPLAINT - OTHER	3
ANIMAL COMPLAINT-BEAR VS ANIMAL.	1
Arrest Warrant Served	3
Assist Agency/Person	126
Background Investigation	7
CHILD CARSEAT INSPECTION	3
CIVIL COMPLAINT	1
COPS	119
COPS / PASS	1
Criminal Mischief	3
Death Investigation	1
DISORDERLY CONDUCT	1
DISPATCH RELIEF	45
Dispatcher Entry	4
DISTURBANCE	2
Family Offense, Nonviolent	5
Family Violence Offense	4
FINGERPRINT DETAIL	33
Fire	3
Follow-up	33
Fraud	15
Harassment	1
Hazardous Condition	79
Illegal Dumping	3
Larceny	6
LARCENY FR:MOTOR VEHICLE	2

Incident Statistics Report

12/01/2022 00:00 Thru 12/31/2022 23:59

Call Type Description	Total for Period
Lockout	12
Missing Person	2
Motor Vehicle Theft	2
MV Abandoned	2
MV Assist	1
MV Check	27
MV Complaint	27
MV Disabled	23
MV ENTRY L/INFORMATIONAL	2
MV STOP	51
MV STOP SPEED	124
MV TOW NOTIFICATION	1
MVA	27
MVA UNINVESTIGATED	18
MVA-DUI	2
MVA-INJURY	3
Noise Complaint	1
Notification	1
Parking Violation	1
PASS CHECK	131
Patrol Check	1507
Property Found	10
Property Lost	5
REPORT PREPARATION	46
SEX OFFENSE	1
Shots Fired	2
Suspicious Circumstances	17
Suspicious Person	3
Suspicious Vehicle	12
Traffic Assignment	48
TRAFFIC ENFORCE DIST DRV	2
TRAFFIC ENFORCE SPEED	79
Traffic Enforcement	67
TRAFFIC ENFORCEMENT REQUEST	1
Traffic Light Notification	2
Training	10
Trespass	1
UNUSED INCIDENT NUMBER	1
Warrant Update	1

Simsbury Police Department

Incident Statistics Report

12/01/2022 00:00 Thru 12/31/2022 23:59

Call Type Description	Total for Period
WELL-BEING CHECK	13
Total:	3182

YEAR-TO-DATE BUDGET REPORT

Police

FISCAL YEAR 2023

RAN ON 12/28/2022

Start Date: 7/1/2022 End Date: 12/28/2022

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51010	Pol*Full-Time	\$4,320,419.00	\$0.00	\$4,320,419.00	\$2,110,223.31	\$0.00	\$2,210,195.69	49%
51020	Pol*Part Time	\$25,435.00	\$0.00	\$25,435.00	\$15,814.61	\$0.00	\$9,620.39	62%
51030	Pol*Overtime	\$275,000.00	\$0.00	\$275,000.00	\$161,121.99	\$0.00	\$113,878.01	59%
51031	Pol*Overtime Training	\$52,755.00	\$0.00	\$52,755.00	\$22,986.58	\$0.00	\$29,768.42	44%
51040	Pol*Seasonal	\$69,300.00	\$0.00	\$69,300.00	\$23,934.39	\$0.00	\$45,365.61	35%
51060	Pol*Holiday Pay	\$194,689.00	\$0.00	\$194,689.00	\$56,021.97	\$0.00	\$138,667.03	29%
51101	Pol*Uniform Allowance	\$46,500.00	\$0.00	\$46,500.00	\$41,394.57	\$25.23	\$5,080.20	89%
51400	Pol*Education Reimbursement	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0%
52200	Pol*Contractual Services	\$78,470.00	\$0.00	\$78,470.00	\$15,551.06	-\$167.43	\$63,086.37	20%
52410	Pol*Investigations	\$3,152.00	\$0.00	\$3,152.00	\$1,517.41	-\$1,100.00	\$2,734.59	13%
52510	Pol*Copy & Printing Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0%
53100	Pol*Office Supplies	\$5,520.00	\$0.00	\$5,520.00	\$2,195.25	-\$1,316.26	\$4,641.01	16%
53105	Pol*Tech & Program Supplies	\$36,220.00	\$0.00	\$36,220.00	\$9,547.04	\$1,035.79	\$25,637.17	29%
53500	Pol*Medical Supplies	\$6,300.00	\$0.00	\$6,300.00	\$2,086.59	-\$800.88	\$5,014.29	20%
53505	Pol*Chemical & Lab Supplies	\$328.00	\$0.00	\$328.00	\$0.00	\$0.00	\$328.00	0%
53700	Pol*Clothes & Safety Supplies	\$48,289.00	\$0.00	\$48,289.00	\$1,096.84	\$1,605.40	\$45,586.76	6%
54310	Pol*Equipment Maintenance	\$11,550.00	\$0.00	\$11,550.00	\$5,269.81	-\$2,288.67	\$8,568.86	26%
54320	Pol*Vehicle Maintenance	\$20,585.00	\$0.00	\$20,585.00	\$6,628.72	-\$2,871.39	\$16,827.67	18%
55260	Pol*Gasoline	\$78,600.00	\$0.00	\$78,600.00	\$55,705.04	\$22,894.96	\$0.00	100%
55310	Pol*Telephone Service	\$11,300.00	\$0.00	\$11,300.00	\$4,387.32	-\$605.40	\$7,518.08	33%
57400	Pol*Conferences & Education	\$31,550.00	\$0.00	\$31,550.00	\$11,764.59	-\$5,275.00	\$25,060.41	21%
57910	Pol*Dues & Subscriptions	\$4,610.00	\$0.00	\$4,610.00	\$2,141.05	\$82.41	\$2,386.54	48%
58810	Pol*Computer Software	\$5,562.00	\$0.00	\$5,562.00	\$2,462.91	\$0.00	\$3,099.09	44%
Grand Total		\$5,339,134.00	\$0.00	\$5,339,134.00	\$2,551,851.05	\$11,218.76	\$2,776,064.19	48%

YEAR-TO-DATE BUDGET REPORT

Dispatch

FISCAL YEAR 2023

RAN ON 12/28/2022

Start Date: 7/1/2022 End Date: 12/28/2022

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/A DJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51010	Disp*Full-Time	\$522,122.00	\$0.00	\$522,122.00	\$238,574.05	\$0.00	\$283,548.00	46%
51030	Disp*Overtime	\$43,117.00	\$0.00	\$43,117.00	\$18,720.54	\$0.00	\$24,396.00	43%
51031	Disp*Overtime Training	\$2,000.00	\$0.00	\$2,000.00	\$547.92	\$0.00	\$1,452.00	27%
51060	Disp*Holiday Pay	\$12,070.00	\$0.00	\$12,070.00	\$4,503.17	\$0.00	\$7,567.00	37%
52200	Disp*Contractual Services	\$2,891.00	\$0.00	\$2,891.00	\$487.84	\$837.16	\$1,566.00	46%
53100	Disp*Office Supplies	\$640.00	\$0.00	\$640.00	\$201.02	\$0.00	\$439.00	31%
53105	Disp*Tech & Program Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0%
53700	Disp*Clothes & Safety Supplies	\$1,500.00	\$0.00	\$1,500.00	\$556.50	\$0.00	\$944.00	37%
54310	Disp*Equipment Maintenance	\$2,800.00	\$0.00	\$2,800.00	\$71.05	-\$41.98	\$2,771.00	1%
57400	Disp*Conferences & Education	\$4,070.00	\$0.00	\$4,070.00	\$1,590.00	\$605.00	\$1,875.00	54%
Grand Total		\$592,210.00	\$0.00	\$592,210.00	\$265,252.09	\$1,400.18	\$325,558.00	45%

YEAR-TO-DATE BUDGET REPORT

Animal Control

FISCAL YEAR 2023

RAN ON 12/28/2022

Start Date: 7/1/2022 End Date: 12/28/2022

OBJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
51010	Anim*Full-Time	\$63,652.00	\$0.00	\$63,652.00	\$25,811.11	\$0.00	\$37,840.89	41%		
51030	Anim*Overtime	\$1,440.00	\$0.00	\$1,440.00	\$75.39	\$0.00	\$1,364.61	5%		
52300	Professional Services	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00	-\$450.00	0%		
52400	Anim*Advertising	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	0%		
52510	Anim*Copy & Printing Services	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0%		
53100	Anim*Office Supplies	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	0%		
53105	Anim*Tech & Program Supplies	\$725.00	\$0.00	\$725.00	\$0.00	\$0.00	\$725.00	0%		
53600	Anim*Parts Supplies	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	0%		
53700	Anim*Clothes & Safety Supplies	\$400.00	\$0.00	\$400.00	\$374.75	\$0.00	\$25.25	94%		
54320	Anim*Vehicle Maintenance	\$1,500.00	\$0.00	\$1,500.00	\$85.00	\$0.00	\$1,415.00	6%		
57400	Anim*Conferences & Education	\$100.00	\$0.00	\$100.00	\$50.00	\$0.00	\$50.00	50%		
57910	Anim*Dues & Subscriptions	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00	0%		
Grand Total						\$ -	\$ 69,217.00	\$ 26,846.25	\$ 42,370.75	39%

NOTES: Retro pay in the amount of \$10,821.15 is included in the "Full Time" numbers