



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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## **POLICE COMMISSION – REGULAR MEETING**

**Monday, May 10, 2021**

**7:00 PM**

### **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CORRESPONDENCE**
- 4. APPROVAL OF MINUTES**
  - a. April 12, 2021 Regular Meeting
- 5. OLD BUSINESS**
- 6. REPORTS**
  - a. Chairperson's Report
  - b. Chief's Report
    - i. General
    - ii. Consolidated Monthly Report – March 2021
    - iii. Preliminary Monthly Activity Report - April 2021
- 7. NEW BUSINESS**
  - a. New Dispatcher Selection Recommendation
- 8. SPIRIT COUNCIL PRESENTATION**
- 9. ADJOURNMENT**

MAY 7 2021 AM 9:34  
ERICKA BUTLER, TOWN CL

**Police Commission**  
**May 10, 2021**  
**Summary of Letters**

<b>Received From</b>	<b>Officer</b>	<b>Subject</b>
Resident	Ofc. Crowley	The resident was having a medical emergency. Officer Crowley responded and was kind, patient and very professional.
Resident	Ofc. Russell	"Thank you for being a respectable and professional officer."
Resident & Family	SPD	A resident and her family wrote in to express how appreciative they are of our service. "Your continued sacrifice and dedication to keeping everyone safe is deeply appreciated."

**POLICE COMMISSION REGULAR MEETING  
SUBJECT TO APPROVAL  
APRIL 12, 2021**

**1. CALL TO ORDER**

The meeting of the Police Commission was called to order by Chairperson Jenna Caulfield at 7:08 P.M. via Zoom Meeting. In attendance were Commissioner Terry Fogarty, Commissioner Michael Long, Commissioner Travis Schweizer, Commissioner Tenesha Grant, Chief Nicholas Boulter, Deputy Chief Chris Davis and Lt. Gregory Samselski.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Commissioner Fogarty read the summary of letters received since the last meeting of the Commission on March 8, 2021.

**4. PUBLIC AUDIENCE**

Chairperson Caulfield read an email from Joan Coe, who wrote again about the internal investigation that was discussed at the last two police commission meetings. She also wrote about a pregnant officer and a former officer that resigned.

**5. APPROVAL OF MINUTES**

After a motion was made by Commissioner Fogarty and seconded by Commissioner Schweizer, it was unanimous, with Chairperson Caulfield and Commissioner Long abstaining:

**VOTED:** To approve the minutes of the March 8, 2021 Regular Meeting.

**6. OLD BUSINESS**

Commissioner Fogarty brought up the 2018 footlocker incident that has been mentioned by Joan Coe in the Public Audience section of the last two Police Commission meetings. It is Commissioner Fogarty's opinion that there is no reason to re-open the investigation. Commissioner Long agreed with Commissioner Fogarty in regards to the outcome of the internal investigation and explained the reasoning as to why the formal complaint process was instituted several years ago. Commissioner Long suggested a motion to suspend public audience from the meetings until the emergency order is lifted. Public audience is not required by law and has not been an effective mechanism. The Commissioners discussed different ways citizens can voice concerns and feedback. Citizens can reach out to a member of the executive staff, request a report or follow the citizen complaint process.

After a motion was made by Commissioner Long and seconded by Chairperson Caulfield, it was unanimous:

**VOTED:** To suspend public audience from police commission agendas and meetings until at least the emergency order is lifted.

**7. REPORTS**

**a. Chairperson's Report**

Chairperson Caulfield thanked Commissioner Fogarty for chairing the last police commission meeting. During the budget workshop, the Board of Selectman denied the hiring of 1 additional officer. A training simulator

and de-escalation training was granted. The budget then went on to the Board of Finance where the police vehicles were removed from the capital budget and moved into the police budget. The increase for the police overtime budget was also denied. Chairperson Caulfield also notified the Commissioners of a proposed Senate bill that is looking to phase out the use of School Resource Officers.

**b. Chief's Report**

**i. General**

- Marcus Communication started installing new radios in the police vehicles
- The department is currently participating in the state's distracted driving campaign until the end of April
- Still awaiting results from the CALEA re-accreditation

**Personnel:**

- Still have 1 dispatch and 3 sworn position vacancies; the department is continuing to review applications and interview perspective candidates
- 2 officers are still out due to a non-work related injury
- Members are still being affected by COVID; one member contracted COVID and one was required to quarantine due to an exposure at work

Chief Boulter and Deputy Chief Davis also have an overview on a response to aggression incident. The responding officers performed extremely well and without injury in a peaceful manner.

**ii. Consolidated Monthly Report – February 2021**

It was noted that there have been 4 motor vehicle thefts this year.

**iii. Preliminary Monthly Activity Report - March 2021**

No comments

**8. NEW BUSINESS**

Commissioner Long acknowledged the hard work of Chairperson Caulfield, the Chief and the Deputy Chief during the budget workshop and said he shared the Commission's and command staff's disappointment at the cuts made to what all felt was an already understaffed department. He said he felt Simsbury deserved better.

**9. ADJOURNMENT**

Commissioner Long made motion to adjourn at 8:00 P.M., seconded by Commissioner Fogarty. All were in favor and the motion passed.

Respectfully submitted,

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Jenna Caulfield, Chairperson

/kc



# Simsbury Police Department

933 Hopmeadow Street

Simsbury, CT 06070



NICHOLAS J. BOULTER  
CHIEF OF POLICE

TO: Simsbury Police Commission  
FROM: Nicholas J. Boulter, Chief of Police  
DATE: May 7, 2021  
SUBJECT: Police Commission Meeting May 10, 2021

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## AGENDA ITEMS

### CHIEF'S REPORT- GENERAL

- **Public Safety Radio System**

Marcus Communication continues to work on the new public radio system.

- **Personnel**

The Department continues to go through applications and interviews to fill the three police vacancies. There are currently multiple applicants in the selection process right now.

We continue to have members affected by COVID-19. Since the April meeting, two members were diagnosed with COVID and one member was required to quarantine due to a known exposure at work.

We still have two officers out for non-work related injuries. Both are recovering and expected to be back to work in late May or June.

- **National Police Week and Peace Officers Memorial Day**

Every year May 15 is recognized as Peace Officers Memorial Day and the week of the 15<sup>th</sup> is National Police Week. It is during this week that we honor the more than 22,600 men and women who have died in the line of duty. There were 394 names of fallen officers added to the memorial wall in Washington DC this year, 295 died in the line of duty in 2020.

Motor vehicle crashes account for approximately 24% of line of duty deaths (27 officers in 2019). Job-related illness accounts for approximately 28% of line of duty deaths (32 officers in 2019) and attacks on officers accounts for approximately 35% of those killed in the line of duty (40 officers in 2020).

Sworn members of this department have been authorized to wear memorial bands on their uniform badges during this week to honor those who have fallen nationwide and the 152 police officers throughout Connecticut who have lost their lives on duty. The bands are a display of support for our families, friends and surrounding communities who have lost a loved one or guardian.

#### **CHIEF'S REPORT- CONSOLIDATED MONTHLY**

#### **CHIEF'S REPORT- PRELIMINARY MONTHLY FOR APRIL 2021**

Motor vehicle stops have risen month over month since December and have been relatively steady for the last 2 months at numbers that are generally greater than in the past.

- **Traffic Stops**

December 2020	176
January 2021	223
February 2021	347
March 2021	650
April 2021	513

**Simsbury Police Department  
Consolidated Monthly Report**

March, 2021

	Period	Period	Increase/	Period	Period	Increase/
Activity	3/1/2021	3/1/2020	(Decrease)	1/1/2021	1/1/2020	(Decrease)
	3/31/2021	3/31/2020		3/31/2021	3/31/2020	
<b>Number of Incidents</b>	<b>5,138</b>	<b>3,534</b>	<b>1,604</b>	<b>13,449</b>	<b>11,546</b>	<b>1,903</b>
<b>Criminal Activity</b>						
Homicide	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	0	1	-1
Assault	0	0	0	0	1	-1
Burglary	1	0	1	1	0	1
Larceny	7	8	-1	23	29	-6
MV Theft	1	3	-2	3	4	-1
Arson		0	0	0	0	0
<b>Totals</b>	<b>9</b>	<b>11</b>	<b>-2</b>	<b>27</b>	<b>35</b>	<b>-8</b>
<b>Arrests (Adult)</b>						
Part I Off	0	1	-1	2	4	-2
Part II Off	4	3	1	11	14	-3
<b>Arrests (Juvenile)</b>						
Part I Off	0	0	0	0	0	0
Part II Off	0	1	-1	0	2	-2
<b>Totals</b>	<b>4</b>	<b>5</b>	<b>-1</b>	<b>13</b>	<b>20</b>	<b>-7</b>
<b>MV Accidents</b>						
Fatal	0	0	0	0	0	0
w/ Injury	4	4	0	9	24	-15
Prop. Damage	24	23	1	63	61	2
Not Investigated	10	10	0	27	32	-5
<b>Totals</b>	<b>38</b>	<b>37</b>	<b>1</b>	<b>99</b>	<b>117</b>	<b>-18</b>
<b>Alarms</b>						
Intrusion	33	36	-3	76	115	-39
Fire	7	7	0	34	31	3
Medical	5	7	-2	10	25	-15
<b>Totals</b>	<b>45</b>	<b>50</b>	<b>-5</b>	<b>120</b>	<b>171</b>	<b>-51</b>
<b>Traffic Enforcement</b>						
DUI	5	7	-2	7	18	-11
Summons	39	27	12	59	87	-28
Written Warning	84	15	69	116	90	26
Verbal Warning	660	135	525	1,205	789	416
<b>Totals</b>	<b>788</b>	<b>184</b>	<b>604</b>	<b>1,387</b>	<b>984</b>	<b>403</b>

**Simsbury Police Department  
Consolidated Monthly Report**

**March, 2021**

	Period	Period	Increase/	Period	Period	Increase/
Activity	3/1/2021	3/1/2020	(Decrease)	1/1/2021	1/1/2020	(Decrease)
	3/31/2021	3/31/2020		3/31/2021	3/31/2020	
<b>Miscellaneous Activity</b>						
Aided Cases	155	118	37	464	393	71
Animals	57	46	11	136	127	9
Assistance Req.	133	95	38	381	331	50
Criminal Mischief	5	0	5	8	2	6
Disabled MV	1	12	-11	27	39	-12
Domestic	3	5	-2	13	17	-4
Escort	1	0	1	1	0	1
Fingerprints	78	21	57	155	140	15
Lockout	13	6	7	31	32	-1
Noise Complaint	13	6	7	20	18	2
Notifications	0	2	-2	4	6	-2
Open Doors	0	0	0	3	4	-1
Parking Tickets	0	0	0	4	2	2
Suspicious Persons	33	51	-18	76	144	-68
Transport	1	1	0	3	4	-1
<b>Totals</b>	<b>493</b>	<b>363</b>	<b>130</b>	<b>1,326</b>	<b>1,259</b>	<b>67</b>
<b>Miles Patrolled</b>						
Car 10	1,665	2,585	-920	3,573	6,964	-3,391
Car 11	1,780	1,311	469	5,065	3,911	1,154
Car 12	2,389	1,894	495	6,470	5,687	783
Car 13	1,294	1,938	-644	3,537	4,925	-1,388
Car 14	2,890	3,249	-359	8,424	9,460	-1,036
Car 15	2,670	2,596	74	7,524	8,383	-859
Car 16	2,939	2,501	438	6,209	7,311	-1,102
Car 17	1,697	1,953	-256	5,044	6,121	-1,077
Car K9	317	548	-231	708	950	-242
<b>Totals</b>	<b>17,641</b>	<b>18,575</b>	<b>-934</b>	<b>46,554</b>	<b>53,712</b>	<b>-7,158</b>
<b>Personnel Activity*</b>						
Sick Leave (days)	71	64	7	177	201	-25
Injured Leave (days)	0	20	-20	0	22	-22
Suspension (days)	0	0	0	0	0	0
Funeral (days)	5	3	2	6	10	-4
Vacation Leave (days)	44	49	-5	170	164	6
Comp Time (days)	23	22	1	76	102	-27
Family Leave (days)	0	1	-1	0	6	-6
Training (hours)	400	192	208	892	891	1
Overtime (hours)	442	388	54	1,488	1,444	44
*Contains non-IBPO employees						



## Incident Statistics Report

04/01/2021 00:00 Thru 04/30/2021 23:59

Call Type Description	Total for Period
911 Hangup Call	66
ADMIN. MEDICATION DROP BOX	3
Administrative	1
Aided Case	147
Alarm - Fire	9
Alarm - Intrusion	20
Alarm - Medical	6
ALARM-FIRE-CHARGE	2
ALARM-INTRU-CHARGE	15
Ambulance	29
ANCILLARY DUTIES	33
ANIMAL COMPLAINT - BEAR OTHER	22
ANIMAL COMPLAINT - DOG	18
ANIMAL COMPLAINT - OTHER	14
ANIMAL COMPLAINT- BEAR PROPERTY DAMAGE	4
ANIMAL COMPLAINT-BEAR VS ANIMAL.	6
Arrest Warrant Served	1
Assist Agency/Person	127
Background Investigation	31
CIVIL COMPLAINT	1
COPS	180
COPS / BICYCLE PATROL	3
Criminal Mischief	3
DISORDERLY CONDUCT	2
DISPATCH RELIEF	2
Dispatcher Entry	13
DRUG NON-CRIMINAL	1
Family Offense, Nonviolent	3
Family Violence Offense	4
FINGERPRINT DETAIL	116
Fire	8
Follow-up	29
Fraud	13
Hazardous Condition	36
Juvenile	1
Larceny	4
LARCENY FR:MOTOR VEHICLE	8
Lockout	9

## Incident Statistics Report

04/01/2021 00:00 Thru 04/30/2021 23:59

Call Type Description	Total for Period
Motor Vehicle Theft	1
MV Abandoned	1
MV Assist	2
MV Check	36
MV Complaint	38
MV Disabled	14
MV ENTRY L/INFORMATIONAL	16
MV STOP	116
MV STOP DWI	3
MV STOP SPEED	401
MVA	10
MVA UNINVESTIGATED	12
MVA-INJURY	3
Noise Complaint	8
Open Building	3
Parking Violation	2
PASS CHECK	232
Patrol Check	2524
Property Found	9
Property Lost	2
REPORT PREPARATION	80
Shots Fired	4
Suspicious Circumstances	34
Suspicious Person	4
Suspicious Vehicle	16
Traffic Assignment	28
TRAFFIC CHECKPOINT	3
TRAFFIC ENFORCE DIST DRV	6
TRAFFIC ENFORCE SPEED	216
Traffic Enforcement	203
TRAFFIC ENFORCEMENT BIKE/PEDEST	8
Training	15
<b>Total:</b>	<b>5040</b>

SELECTION CRITERIA: exp1edgr.key\_orgn='10042110'  
 ACCOUNTING PERIOD: 10/21

SORTED BY: FUND,FUNCTION,DEPARTMENT,BUDGET UNIT,ACCOUNT  
 TOTALED ON: FUND,FUNCTION,BUDGET UNIT  
 PAGE BREAKS ON: FUND

FUND-100 GENERAL FUND  
 FUNCTION-200 PUBLIC SAFETY  
 DEPARTMENT-211 POLICE DEPARTMENT  
 BUDGET UNIT-10042110 POLICE DEPT

ACCOUNT	TITLE	BUDGET	EXPENDITURES	PERIOD	ENCUMBRANCES	YEAR TO DATE	AVAILABLE	YTD/
					OUTSTANDING	EXP	BALANCE	BUD
51010	FULL-TIME	3,925,816.00	343,344.35		.00	2,997,385.53	928,430.47	76.35
51020	PART TIME	23,330.00	2,121.90		.00	18,102.84	5,227.16	77.59
51030	OVERTIME	225,000.00	19,906.86		.00	187,098.26	37,901.74	83.15
51031	OVERTIME TRAINING	43,000.00	1,235.78		.00	26,398.05	16,601.95	61.39
51040	SEASONAL	53,525.00	5,514.17		.00	39,727.98	13,797.02	74.22
51060	HOLIDAY PAY	188,000.00	.00		.00	68,421.81	119,578.19	36.39
51070	LONGEVITY	1,400.00	.00		.00	1,400.00	.00	100.00
51080	SPECIAL DUTY	45,083.26	45,083.26		.00	45,083.26	-45,083.26	.00
51101	UNIFORM ALLOWANCE	45,020.00	49.98		400.00	41,821.07	2,798.93	93.78
51400	EDUCATION REIMBURSEMENT	10,800.00	.00		.00	70,917.58	10,800.00	.00
52200	CONTRACTUAL SERVICES	68,834.00	716.00		.00	1,630.41	-2,083.58	103.03
52410	INVESTIGATIONS	3,918.00	400.88		521.70	1,566.67	1,765.89	54.93
52510	COPY & PRINTING SERVICES	1,000.00	.00		.00	4,149.73	843.33	15.67
53100	OFFICE SUPPLIES	5,000.00	327.91		78.44	15,849.41	771.83	84.56
53105	TECH & PROGRAM SUPPLIES	29,750.00	5,146.87		336.35	1,623.48	13,564.24	54.41
53500	MEDICAL SUPPLIES	6,170.00	740.14		2,816.30	.00	1,730.22	71.96
53505	CHEMICAL & LAB SUPPLIES	80.00	.00		.00	10,477.03	80.00	.00
53700	CLOTHES & SAFETY SUPPLIE	10,978.00	1,068.60		27.50	7,937.48	473.47	95.69
54310	EQUIPMENT MAINTENANCE	11,390.00	3,239.62		1,117.19	8,486.23	2,335.33	79.50
54320	VEHICLE MAINTENANCE	20,000.00	1,157.84		3,174.41	43,899.22	8,339.36	58.30
55260	GASOLINE	61,790.00	5,276.06		.00	7,473.10	17,890.78	71.05
55310	TELEPHONE SERVICE	9,000.00	1,507.37		1,526.90	10,143.94	.00	100.00
57400	CONFERENCES & EDUCATION	28,450.00	1,500.00		.00	3,837.57	18,306.06	35.66
57910	DUES & SUBSCRIPTIONS	4,345.00	-1,425.25		211.40	16,880.62	296.03	93.19
57950	COVID-19	.00	.00		.00	3,264.50	-16,880.62	.00
58810	COMPUTER SOFTWARE	5,566.00	.00		.00	141,000.00	2,301.50	58.65
58950	CNR - POLICE VEHICLES	141,000.00	.00		.00	141,000.00	.00	100.00
	TOTAL POLICE DEPT	4,923,162.00	436,912.34		10,210.19	3,773,165.77	1,139,786.04	76.85
	TOTAL PUBLIC SAFETY	4,923,162.00	436,912.34		10,210.19	3,773,165.77	1,139,786.04	76.85
	TOTAL GENERAL FUND	4,923,162.00	436,912.34		10,210.19	3,773,165.77	1,139,786.04	76.85
	TOTAL REPORT	4,923,162.00	436,912.34		10,210.19	3,773,165.77	1,139,786.04	76.85

PENTAMATION ENTERPRISES INC  
 DATE: 05/04/2021  
 TIME: 10:16:45

TOWN OF SIMSBURY  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: expldgr.key\_orgn='10042120'  
 ACCOUNTING PERIOD: 10/21

SORTED BY: FUND,FUNCTION,DEPARTMENT,BUDGET UNIT,ACCOUNT  
 TOTALED ON: FUND,FUNCTION,BUDGET UNIT  
 PAGE BREAKS ON: FUND

FUND-100 GENERAL FUND  
 FUNCTION-200 PUBLIC SAFETY  
 DEPARTMENT-212 ANIMAL CONTROL  
 BUDGET UNIT-10042120 ANIMAL CONTROL

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51010	FULL-TIME	64,091.00	5,868.40	.00	50,123.77	13,967.23	78.21
51030	OVERTIME	1,160.00	.00	.00	16.77	1,143.23	1.45
52400	ADVERTISING	200.00	.00	.00	.00	200.00	.00
52510	COPY & PRINTING SERVICES	500.00	312.00	.00	312.00	188.00	62.40
53100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
53105	TECH & PROGRAM SUPPLIES	725.00	.00	.00	183.37	541.63	25.29
53600	PARTS SUPPLIES	600.00	.00	.00	.00	600.00	.00
53700	CLOTHES & SAFETY SUPPLIE	400.00	.00	.00	.00	400.00	.00
54320	VEHICLE MAINTENANCE	1,500.00	.00	.00	.00	1,500.00	.00
56210	FEES PAID TO STATE	6,000.00	127.00	.00	4,552.60	1,447.40	75.88
57400	CONFERENCES & EDUCATION	100.00	.00	.00	.00	100.00	.00
57910	DUES & SUBSCRIPTIONS	50.00	.00	.00	.00	50.00	.00
	TOTAL ANIMAL CONTROL	75,376.00	6,307.40	.00	55,188.51	20,187.49	73.22
	TOTAL PUBLIC SAFETY	75,376.00	6,307.40	.00	55,188.51	20,187.49	73.22
	TOTAL GENERAL FUND	75,376.00	6,307.40	.00	55,188.51	20,187.49	73.22
	TOTAL REPORT	75,376.00	6,307.40	.00	55,188.51	20,187.49	73.22

PENTAMATION ENTERPRISES INC  
 DATE: 05/04/2021  
 TIME: 10:17:10

TOWN OF SIMSBURY  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTAL1

SELECTION CRITERIA: exp1edgr.key\_orgn='10042115'  
 ACCOUNTING PERIOD: 10/21

SORTED BY: FUND,FUNCTION,DEPARTMENT,BUDGET UNIT,ACCOUNT  
 TOTALED ON: FUND,FUNCTION,BUDGET UNIT  
 PAGE BREAKS ON: FUND

FUND-100 GENERAL FUND  
 FUNCTION-200 PUBLIC SAFETY  
 DEPARTMENT-10042115 DISPATCH  
 BUDGET UNIT- TITLE NOT FOUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51010	FULL-TIME	502,147.00	41,175.15	.00	378,202.18	123,944.82	75.32
51030	OVERTIME	34,000.00	2,721.89	.00	25,779.96	8,220.04	75.82
51031	OVERTIME TRAINING	2,000.00	.00	.00	.00	2,000.00	.00
51060	HOLIDAY PAY	11,500.00	536.07	.00	7,471.90	4,028.10	64.97
51070	LONGEVITY	575.00	.00	.00	.00	575.00	.00
52200	CONTRACTUAL SERVICES	2,940.00	294.00	.00	711.37	2,228.63	24.20
53100	OFFICE SUPPLIES	340.00	137.33	.00	191.82	148.18	56.42
53105	TECH & PROGRAM SUPPLIES	425.00	.00	.00	338.00	87.00	79.53
53700	CLOTHES & SAFETY SUPPLIE	1,600.00	316.00	246.00	1,036.00	318.00	80.13
54310	EQUIPMENT MAINTENANCE	1,780.00	224.65	.00	1,170.54	609.46	65.76
57400	CONFERENCES & EDUCATION	3,120.00	.00	.00	800.00	2,320.00	25.64
57950	COVID-19	.00	.00	.00	10,441.92	-10,441.92	.00
	TOTAL TITLE NOT FOUND	560,427.00	45,405.09	246.00	426,143.69	134,037.31	76.08
	TOTAL PUBLIC SAFETY	560,427.00	45,405.09	246.00	426,143.69	134,037.31	76.08
	TOTAL GENERAL FUND	560,427.00	45,405.09	246.00	426,143.69	134,037.31	76.08
	TOTAL REPORT	560,427.00	45,405.09	246.00	426,143.69	134,037.31	76.08