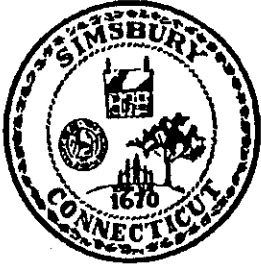


SEP 9 2021 PM 12:19  
CARR M KELL F TOWN CLERK



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

**POLICE COMMISSION  
REGULAR MEETING  
MONDAY, SEPTEMBER 13, 2021  
TOWN HALL  
MAIN MEETING ROOM  
7:00 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC AUDIENCE**
- 4. CORRESPONDENCE**
- 5. APPROVAL OF MINUTES**
  - a. August 23, 2021 Special Meeting
- 6. OLD BUSINESS**
- 7. REPORTS**
  - a. Chairperson's Report
  - b. Chief's Report
    - i. General
    - ii. Consolidated Monthly Report –July 2021
    - iii. Preliminary Monthly Activity Report - August 2021
- 8. NEW BUSINESS**
  - a. Public Communication Discussion
  - b. Service Dog
- 9. ADJOURNMENT**

**Police Commission  
September 13, 2021  
Summary of Letters**

<b>Received From</b>	<b>Officer</b>	<b>Subject</b>
Resident	Sgt. Sagan, PFC Gray	The resident fell off her deck and fractured her arm. She was grateful for the officers prompt response and kindness.
Out of Town Resident	Ofc. Arnold	A resident from out of town has his car break down in a busy intersection. Ofc. Arnold was able to push the vehicle out of the way to free up traffic. "Officer Arnold was beyond helpful and very pleasant. I could tell that he genuinely likes assisting people in need."
Resident	PFC Buoniconti, PFC Gray	The resident was being stalked and living in fear. The two officers talked to the man that was stalking the resident. The stalker has not bothered the resident since. "I often see Simsbury Police driving through my neighborhood and it is such a comfort to me. I will never forget these two officers and what they did."

DRAFT

**POLICE COMMISSION SPECIAL MEETING  
SUBJECT TO APPROVAL  
AUGUST 23, 2021**

**1. CALL TO ORDER**

The meeting of the Police Commission was called to order by Chairperson Jenna Caulfield at 5:32 P.M. in the Main Meeting Room of the Simsbury Town Offices. In attendance were Commissioner Michael Long, Commissioner Terry Fogarty, Commissioner Travis Schweizer, Commissioner Tenesha Grant, Chief Nicholas Boulter, Deputy Chief Chris Davis, Lieutenant Matt Christian, Sergeant Bradford Chase and PFC Justin Johnson.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Commissioner Fogarty read the summary of letters received since the last meeting of the Commission on July 12, 2021.

**4. APPROVAL OF MINUTES**

- a. After a motion was made by Commissioner Schweizer and seconded by Commissioner Grant it was unanimous:

**VOTED:** To approve the minutes of the July 12, 2021 Regular Meeting

**5. PUBLIC AUDIENCE**

Joan Coe, 26 Whitcomb Drive, spoke about the Police Commission and the Town Manager and other issues.

**6. OLD BUSINESS**

**a. September Feast**

Commissioner Grant discussed the 'Fill a Cruiser' event. A list of suggested donation items is posted online on the Social Services web site.

**7. REPORTS**

**a. Chairperson's Report**

- The police department will be responsible for enforcement of the mask mandate
- Chairperson is interested in holding the police commission meetings in the main meeting room in Town Hall

**b. Chief's Report**

**i. General**

- 2 officers are still on medical leave and are not expected to return for a couple months; 1 dispatcher has been on extended medical leave
- Dispatcher Halscheid successfully completed the dispatch training program and has been assigned to a shift
- Officer Colby, who was hired in July, is currently in the field training program
- Calendar year to date there have been 9 motor vehicle thefts

- ii. Consolidated Monthly Report – June 2021**  
Noted that fingerprints increased due to an increase in pistol permits
- iii. Preliminary Monthly Activity Report - July 2021**  
No comments

**8. NEW BUSINESS**

**a. New Officer Selection Recommendation**

Chief Boulter gave an overview on Sgt. Chase's background with the department. Sgt. Chase then answered questions from the Commissioners. Chief Boulter then gave an overview on PFC Johnson's background with the department. PFC Johnson then answered questions from the Commissioners. The Commissioners discussed both candidates.

After a motion was made by Commissioner Fogarty and seconded by Commissioner Long, it was unanimous:

**VOTED:** To approve of the promotion of Bradford Chase to Lieutenant effective August 24, 2021.

After a motion was made by Commissioner Fogarty and seconded by Commissioner Schweizer, it was unanimous:

**VOTED:** To approve of the promotion of Justin Johnson to Sergeant effective August 24, 2021.

**9. PRESENTATION**

Lt. Matthew Christian provided a summary of the department's body cameras and fleet cameras.

**10. ADJOURNMENT**

Commissioner Long made motion to adjourn at 6:34 P.M., seconded by Commissioner Fogarty. All were in favor and the motion passed.

Respectfully submitted,

---

Jenna Caulfield, Chairperson

/kc

**Simsbury Police Department  
Consolidated Monthly Report**

July, 2021

	Period	Period	Increase/ (Decrease)	Period	Period	Increase/ (Decrease)
Activity	7/1/2021	7/1/2020		1/1/2021	1/1/2020	
	7/31/2021	7/31/2020		7/31/2021	7/31/2020	
<b>Number of Incidents</b>	<b>4,196</b>	<b>4,004</b>	<b>192</b>	<b>31,773</b>	<b>28,398</b>	<b>3,375</b>
<b>Criminal Activity</b>						
Homicide	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	0	1	-1
Assault	0	1	-1	0	3	-3
Burglary	0	3	-3	4	7	-3
Larceny	9	15	-6	53	66	-13
MV Theft	0	3	-3	7	17	-10
Arson	0	0	0	0	0	0
<b>Totals</b>	<b>9</b>	<b>22</b>	<b>-13</b>	<b>64</b>	<b>94</b>	<b>-30</b>
<b>Arrests (Adult)</b>						
Part I Off	1	2	-1	7	10	-3
Part II Off	11	5	6	39	43	-4
<b>Arrests (Juvenile)</b>						
Part I Off	0	0	0	1	0	1
Part II Off	0	0	0	1	3	-2
<b>Totals</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>48</b>	<b>56</b>	<b>-8</b>
<b>MV Accidents</b>						
Fatal	0	0	0	0	0	0
w/ Injury	5	3	2	31	35	-4
Prop. Damage	15	13	2	125	114	11
Not Investigated	12	8	4	71	56	15
<b>Totals</b>	<b>32</b>	<b>24</b>	<b>8</b>	<b>227</b>	<b>205</b>	<b>22</b>
<b>Alarms</b>						
Intrusion	29	52	-23	210	252	-42
Fire	17	14	3	82	84	-2
Medical	2	12	-10	30	57	-27
<b>Totals</b>	<b>48</b>	<b>78</b>	<b>-30</b>	<b>322</b>	<b>393</b>	<b>-71</b>
<b>Traffic Enforcement</b>						
DUI	2	0	2	14	22	-8
Summons	9	2	7	155	106	49
Written Warning	21	12	9	316	110	206
Verbal Warning	198	35	163	2,190	908	1,282
<b>Totals</b>	<b>230</b>	<b>49</b>	<b>181</b>	<b>2,675</b>	<b>1,146</b>	<b>1,529</b>

**Simsbury Police Department  
Consolidated Monthly Report**

July, 2021

	Period	Period	Increase/	Period	Period	Increase/
Activity	7/1/2021	7/1/2020	(Decrease)	1/1/2021	1/1/2020	(Decrease)
	7/31/2021	7/31/2020		7/31/2021	7/31/2020	
<b>Miscellaneous Activity</b>						
Aided Cases	146	172	-26	1,023	988	35
Animals	82	84	-2	463	397	66
Assistance Req.	145	146	-1	928	914	14
Criminal Mischief	1	3	-2	19	17	2
Disabled MV	16	5	11	83	62	21
Domestic	9	3	6	45	55	-10
Escort	0	0	0	1	0	1
Fingerprints	37	67	-30	454	229	225
Lockout	24	0	24	89	54	35
Noise Complaint	12	22	-10	68	89	-21
Notifications	0	0	0	5	16	-11
Open Doors	0	1	-1	6	8	-2
Parking Tickets	1	0	1	9	4	5
Suspicious Persons	47	38	9	270	335	-65
Transport	1	0	1	7	6	1
<b>Totals</b>	<b>521</b>	<b>541</b>	<b>-20</b>	<b>3,470</b>	<b>3,174</b>	<b>296</b>
<b>Miles Patrolled</b>						
Car 10	1,325	1,973	-648	10,550	10,680	-130
Car 11	1,264	1,569	-305	9,268	13,331	-4,063
Car 12	2,072	3,697	-1,625	13,065	18,078	-5,013
Car 13	1,238	0	1,238	8,317	9,407	-1,090
Car 14	3,543	3,156	387	20,117	22,800	-2,683
Car 15	386	3,134	-2,748	15,930	24,099	-8,169
Car 16	1,981	1,185	796	14,819	16,077	-1,258
Car 17	3,147	2,240	907	15,861	15,695	166
Car K9	293	401	-108	2,700	2,088	612
<b>Totals</b>	<b>15,249</b>	<b>17,355</b>	<b>-2,106</b>	<b>110,627</b>	<b>132,255</b>	<b>-21,628</b>
<b>Personnel Activity*</b>						
Sick Leave (days)	59	27	33	470	333	138
Injured Leave (days)	21	20	1	27	60	-33
Suspension (days)	0	0	0	0	0	0
Funeral (days)	1	0	1	12	14	-2
Vacation Leave (days)	151	149	2	586	540	46
Comp Time (days)	33	15	18	212	191	21
Family Leave (days)	0	2	-2	0	8	-8
Training (hours)	285	150	135	2,473	1,526	947
Overtime (hours)	686	463	223	4,043	2,887	1,156
*Contains non-IBPO employees						

## Incident Statistics Report

08/01/2021 00:00 Thru 08/31/2021 23:59

Call Type Description	Total for Period
911 Hangup Call	94
ADMIN. MEDICATION DROP BOX	3
Administrative	1
Aided Case	147
Alarm - Fire	9
Alarm - Intrusion	14
Alarm - Medical	4
ALARM-FIRE-CHARGE	9
ALARM-INTRU-CHARGE	31
Ambulance	64
ANCILLARY DUTIES	35
ANIMAL COMPLAINT - BEAR OTHER	39
ANIMAL COMPLAINT - DOG	14
ANIMAL COMPLAINT - OTHER	19
ANIMAL COMPLAINT-BEAR VS ANIMAL.	1
Arson	1
Assist Agency/Person	143
Background Investigation	25
Burglary	1
CHILD CARSEAT INSPECTION	3
COPS	165
COPS / BICYCLE PATROL	23
Criminal Mischief	1
Death Investigation	2
DISORDERLY CONDUCT	1
DISPATCH RELIEF	52
Dispatcher Entry	5
Escort	1
Family Offense, Nonviolent	2
Family Violence Offense	5
FINGERPRINT DETAIL	78
Fire	6
Follow-up	42
Fraud	11
Harassment	2
Hazardous Condition	77
Illegal Dumping	1
Juvenile	1

## Incident Statistics Report

08/01/2021 00:00 Thru 08/31/2021 23:59

Call Type Description	Total for Period
Larceny	4
LARCENY FR:MOTOR VEHICLE	3
LEAS PRACTICE	1
Lockout	15
Missing Person	1
Motor Vehicle Theft	2
MV Abandoned	1
MV Assist	2
MV Check	16
MV Complaint	29
MV Disabled	19
MV ENTRY L/INFORMATIONAL	8
MV STOP	86
MV STOP SPEED	148
MVA	16
MVA UNINVESTIGATED	20
MVA-INJURY	5
Noise Complaint	14
Parking Violation	3
PASS CHECK	111
Patrol Check	1503
Property Found	13
Property Lost	3
REPORT PREPARATION	69
ROBBERY	1
Serve Legal Process	1
SEX OFFENSE	1
Suspicious Circumstances	21
Suspicious Person	6
Suspicious Vehicle	8
Traffic Assignment	3
TRAFFIC ENFORCE DIST DRV	4
TRAFFIC ENFORCE SPEED	120
Traffic Enforcement	119
Traffic Light Notification	1
Training	12
UNUSED INCIDENT NUMBER	2



Incident Statistics Report

08/01/2021 00:00 Thru 08/31/2021 23:59

Call Type Description	Total for Period
Weapon Law Violation	1
<b>Total:</b>	3524

# Town of Simsbury

## YEAR-TO-DATE BUDGET REPORT



FOR 2022 02

ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 - General Fund						
10042110 - GF - Police Department						
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51010	Pol*Full-Time	0	3,954.201		616,695.04	15.6%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51020	Pol*part Time	24,359	24,359		3,140.41	12.9%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51030	Pol*overtime	250,000	250,000		201,240.90	19.5%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51031	Pol*overtime Training	51,308	51,308		47,237.78	7.9%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51040	Pol*seasonal	53,525	53,525		53,525.00	.0%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51060	Pol*Holiday Pay	188,000	188,000		188,000.00	.0%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51080	Pol*Special Duty	0	0		-29,064.64	100.0%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51101	Pol*uniform Allowance	44,200	44,200		6,860.48	84.5%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 51400	Pol*Education Reimbursement	11,400	11,400		11,400.00	.0%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 52200	Pol*Contractual Services	72,392	72,392		50,556.24	30.2%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 52410	Pol*Investigations	4,033	4,033		2,781.15	31.0%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 52510	Pol*Copy & Printing Services	1,000	1,000		984.86	1.5%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 53100	Pol*office Supplies	5,000	5,000		4,841.69	3.2%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 53105	Pol*Tech & Program Supplies	34,946	34,946		28,116.37	19.5%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 53500	Pol*Medical Supplies	6,820	6,820		6,472.25	5.1%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 53505	Pol*Chemical & Lab Supplies	630	630		630.00	.0%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 53700	Pol*Clothes & Safety Supplies	11,058	11,058		10,623.95	3.9%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 54310	Pol*Equipment Maintenance	11,110	11,110		7,729.83	30.4%
100 - TWN - 42110 - 00000 - 00 - 00 - 000000 - 00 - 54320	Pol*Vehicle Maintenance	20,500	20,500		19,559.02	4.6%

YEAR-TO-DATE BUDGET REPORT



FOR 2022-02

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 -TWN-42110-00000-00-00-00000-00-55260	67,068	0	67,068	.00	.00	67,068.00	.0%
100 -TWN-42110-00000-00-00-00000-00-55310	10,680	0	10,680	612.14	.00	10,067.86	5.7%
100 -TWN-42110-00000-00-00-00000-00-57400	30,550	0	30,550	3,882.32	.00	26,667.68	12.7%
100 -TWN-42110-00000-00-00-00000-00-57910	4,610	0	4,610	3,706.47	.00	903.53	80.4%
100 -TWN-42110-00000-00-00-00000-00-58810	5,810	0	5,810	.00	.00	5,810.00	.0%
TOTAL GF-Police Department	4,863,200	0	4,863,200	781,866.30	597.20	4,080,736.50	16.1%
TOTAL General Fund	4,863,200	0	4,863,200	781,866.30	597.20	4,080,736.50	16.1%
TOTAL EXPENSES	4,863,200	0	4,863,200	781,866.30	597.20	4,080,736.50	
GRAND TOTAL	4,863,200	0	4,863,200	781,866.30	597.20	4,080,736.50	16.1%

\*\* END OF REPORT - Generated by Chamberlain Kelsey \*\*

# Town of Simsbury

## YEAR-TO-DATE BUDGET REPORT



FOR 2022\_02

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>100 General Fund</b>							
<b>10042115 GF-Dispatch</b>							
100 -TWN-42115-00000-00-00-000000-00-51010	508,856	0	508,856	71,669.07	.00	437,186.93	14.1%
100 -TWN-42115-00000-00-00-000000-00-51030	41,000	0	41,000	8,202.05	.00	32,797.95	20.0%
100 -TWN-42115-00000-00-00-000000-00-51031	2,000	0	2,000	.00	.00	2,000.00	.0%
100 -TWN-42115-00000-00-00-000000-00-51060	11,877	0	11,877	392.44	.00	11,484.56	3.3%
100 -TWN-42115-00000-00-00-000000-00-52200	1,735	0	1,735	426.00	.00	1,309.00	24.6%
100 -TWN-42115-00000-00-00-000000-00-53100	340	0	340	161.73	.00	178.27	47.6%
100 -TWN-42115-00000-00-00-000000-00-53105	475	0	475	.00	.00	475.00	.0%
100 -TWN-42115-00000-00-00-000000-00-53700	1,000	0	1,000	.00	.00	1,000.00	.0%
100 -TWN-42115-00000-00-00-000000-00-54310	2,480	0	2,480	110.10	.00	2,369.90	4.4%
100 -TWN-42115-00000-00-00-000000-00-57400	3,870	0	3,870	365.00	.00	3,505.00	9.4%
TOTAL GF-Dispatch	573,633	0	573,633	81,326.39	.00	492,306.61	14.2%
TOTAL General Fund	573,633	0	573,633	81,326.39	.00	492,306.61	14.2%
TOTAL EXPENSES	573,633	0	573,633	81,326.39	.00	492,306.61	14.2%
GRAND TOTAL	573,633	0	573,633	81,326.39	.00	492,306.61	14.2%

\*\* END OF REPORT - Generated by Chamberlain Kelsey \*\*

# Town of Simsbury

## YEAR-TO-DATE BUDGET REPORT



FOR 2022-02

ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 -TWN-42120-00000-00-00-00000-00-51010	Anim*Full-Time	66,934	8,685.23	.00	58,248.77	13.0%
100 -TWN-42120-00000-00-00-00000-00-51030	Anim*Overtime	1,338	.00	.00	1,338.00	.0%
100 -TWN-42120-00000-00-00-00000-00-52400	Anim*Advertising	200	15.00	.00	185.00	7.5%
100 -TWN-42120-00000-00-00-00000-00-52510	Anim*Copy & Printing Services	500	.00	.00	500.00	.0%
100 -TWN-42120-00000-00-00-00000-00-53100	Anim*Office Supplies	50	.00	.00	50.00	.0%
100 -TWN-42120-00000-00-00-00000-00-53105	Anim*Tech & Program Supplies	725	.00	.00	725.00	.0%
100 -TWN-42120-00000-00-00-00000-00-53600	Anim*Parts Supplies	600	354.04	.00	245.96	59.0%
100 -TWN-42120-00000-00-00-00000-00-53700	Anim*Clothes & safety Supplies	400	.00	.00	400.00	.0%
100 -TWN-42120-00000-00-00-00000-00-54320	Anim*Vehicle Maintenance	1,500	.00	.00	1,500.00	.0%
100 -TWN-42120-00000-00-00-00000-00-56210	Anim*Fees Paid to State	6,000	.00	.00	6,000.00	.0%
100 -TWN-42120-00000-00-00-00000-00-57400	Anim*Conferences & Education	100	.00	.00	100.00	.0%
100 -TWN-42120-00000-00-00-00000-00-57910	Anim*Dues & Subscriptions	50	.00	.00	50.00	.0%
TOTAL GF-Animal Control		78,397	9,054.27	.00	69,342.73	11.5%
TOTAL General Fund		78,397	9,054.27	.00	69,342.73	11.5%
TOTAL EXPENSES		78,397	9,054.27	.00	69,342.73	11.5%
GRAND TOTAL		78,397	9,054.27	.00	69,342.73	11.5%

\*\* END OF REPORT - Generated by Chamberlain Kelsey \*\*