

# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Watch the Police Commission meeting LIVE and rebroadcast on Comcast Channels 95, 1070, Frontier Channel 6070 and LIVE streamed or on-demand at [www.simsburytv.org](http://www.simsburytv.org)

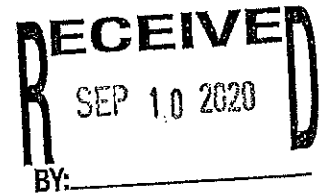
## POLICE COMMISSION – REGULAR MEETING

Monday, September 14, 2020

7:00 PM

### AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CORRESPONDENCE
4. PUBLIC AUDIENCE – Public comments will be received through e-mail at [EButler@Simsbury-ct.gov](mailto:EButler@Simsbury-ct.gov) until 12:00 PM, Monday, September 14, 2020.
5. APPROVAL OF MINUTES
  - a. August 10, 2020 Regular Meeting
6. OLD BUSINESS
  - a. Trombly Arbitration Decision
7. REPORTS
  - a. Chairman's Report
  - b. Chief's Report
    - i. General
    - ii. Consolidated Monthly Report – July 2020
    - iii. Preliminary Monthly Activity Report - August 2020
8. NEW BUSINESS
9. ADJOURNMENT



Police Commission  
September 14, 2020  
Summary of Letters

<b>Received From</b>	<b>Officer</b>	<b>Subject</b>
Local Business	Sgt. Sagan	"Thank you for your prompt and courteous service."
Resident	Sgt. Valko, Ofc. Russell	The resident was appreciative for their assistance with the de-escalation of the resident's neighbor.
Director at a Local Retirement Community	Sgt. Sagan, PFC Gray, PFC Harrington, Ofc Johnson, Dispatcher Anderson	The Director expressed his gratitude for all the efforts put into locating a resident who was having a medical emergency.
Resident	SPD	This new resident was grateful for the patrol checks on his vacant house while he was preparing to move in.

DRAFT

**POLICE COMMISSION REGULAR MEETING  
SUBJECT TO APPROVAL  
AUGUST 10, 2020**

**1. CALL TO ORDER**

The meeting of the Police Commission was called to order by Chairman Cosgrove at 7:00 P.M. in the Chief of Police's Conference Room and via Zoom Meeting. In attendance were Commissioner Michael Long, Commissioner Terry Fogarty, Commissioner Jenna Caulfield, Chief Nicholas Boulter, Lt. Fred Sifodaskalakis, and Lt. Thomas Sheehan.

**2. PLEDGE OF ALLEGIANCE**

**3. CORRESPONDENCE**

Commissioner Fogarty read the summary of letters received since the last meeting of the Commission on July 13, 2020.

**4. APPROVAL OF MINUTES**

After a motion was made by Commissioner Fogarty and seconded by Commissioner Caulfield, it was unanimous:

**VOTED:** To approve the minutes of the July 13, 2020 Regular Meeting.

**5. PUBLIC AUDIENCE**

None

**6. OLD BUSINESS**

**a. Deputy Chief Position**

The announcement for the Deputy Chief opening has been posted online and will remain open until August 16<sup>th</sup>.

**Personnel Search Committee**

The Chair announced the appointment of a Personnel Search Committee to recommend a candidate to fill the position of Deputy Chief. The command staff of the Simsbury Police Department consists of a Chief, the Deputy Chief and three lieutenants all of which are considered executive level positions, and the committee is exempt from the definition of "meeting" under FOIA and the notice requirements thereunder.

**b. Body Cameras and In-Car Cameras**

A law was passed to mandate both body cameras and in-car cameras. State funding which would provide approximately 30% of the cost has been proposed.

**7. REPORTS**

a. **Chairman's Report**

None

b. **Chief's Report**

i. **General**

- 1 dispatcher will be completing training soon; other recently hired dispatcher has resigned. Looking to fill open vacancy
- 1 officer has been out on injured leave
- Still trying to fill 3 officer vacancies; hoping to present Police Commission with possible candidate next meeting

ii. **Consolidated Monthly Report – June 2020**

- Noted that vehicle stops were lower compared to last year

iii. **Preliminary Monthly Activity Report – July 2020**

- No comments

**8. NEW BUSINESS**

a. **Use of Force Policy Review and Practice**

The draft policy will be updated and distributed to the Police Commission for review.

b. **Private Duty Fund**

Chief Boulter gave an overview on the actions of the July 21<sup>st</sup> Board of Finance meeting regarding the Private Duty Fund.

c. **Storm Response**

The department called in extra personnel for Tropical Storm Isaias. Dispatch received a surplus of calls during the storm. Officers responded to numerous trees and powerlines down. About 50% of the town was out of power by the end of the storm; today 1% of power is still out.

**9. ADJOURNMENT**

Commissioner Long made motion to adjourn at 7:41 P.M., seconded by Commissioner Fogarty. All were in favor and the motion passed.

Respectfully submitted,

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Edward Cosgrove, Chairman

/kc

**Simsbury Police Department  
Consolidated Monthly Report**

**July, 2020**

Activity	Period	Period	Increase/	Period	Period	Increase/
	7/1/2020	7/1/2019	(Decrease)	1/1/2020	1/1/2019	(Decrease)
	7/31/2020	7/31/2019		7/31/2020	7/31/2019	
<b>Number of Incidents</b>	<b>4,004</b>	<b>4,206</b>	<b>-202</b>	<b>28,398</b>	<b>27,209</b>	<b>1,189</b>
<b>Criminal Activity</b>						
Homicide	0	0	0	0	0	0
Rape	0	0	0	0	1	-1
Robbery	0	1	-1	1	1	0
Assault	1	0	1	3	0	3
Burglary	3	0	3	7	1	6
Larceny	15	8	7	66	65	1
MV Theft	3	2	1	17	3	14
Arson	0	0	0	0	0	0
<b>Totals</b>	<b>22</b>	<b>11</b>	<b>11</b>	<b>94</b>	<b>71</b>	<b>23</b>
<b>Arrests (Adult)</b>						
Part I Off	2	3	-1	10	14	-4
Part II Off	5	7	-2	43	56	-13
<b>Arrests (Juvenile)</b>						
Part I Off	0	1	-1	0	1	-1
Part II Off	0	0	0	3	3	0
<b>Totals</b>	<b>7</b>	<b>11</b>	<b>-4</b>	<b>56</b>	<b>74</b>	<b>-18</b>
<b>MV Accidents</b>						
Fatal	0	0	0	0	0	0
w/ Injury	3	3	0	23	68	-45
Prop. Damage	13	19	-6	114	158	-44
Not Investigated	8	13	-5	56	86	-30
<b>Totals</b>	<b>24</b>	<b>35</b>	<b>-11</b>	<b>193</b>	<b>312</b>	<b>-119</b>
<b>Alarms</b>						
Intrusion	52	43	9	252	275	-23
Fire	14	27	-13	84	124	-40
Medical	12	3	9	57	48	9
<b>Totals</b>	<b>78</b>	<b>73</b>	<b>5</b>	<b>393</b>	<b>447</b>	<b>-54</b>
<b>Traffic Enforcement</b>						
DUI	0	2	-2	22	15	7
Summons	2	39	-37	106	351	-245
Written Warning	12	43	-31	110	555	-445
Verbal Warning	35	275	-240	908	1,835	-927
<b>Totals</b>	<b>49</b>	<b>359</b>	<b>-310</b>	<b>1,146</b>	<b>2,756</b>	<b>-1,610</b>

**Simsbury Police Department  
Consolidated Monthly Report**

July, 2020

Activity	Period	Period	Increase/	Period	Period	Increase/
	7/1/2020	7/1/2019	(Decrease)	1/1/2020	1/1/2019	(Decrease)
	7/31/2020	7/31/2019		7/31/2020	7/31/2019	
<b>Miscellaneous Activity</b>						
Aided Cases	172	142	30	988	991	-3
Animals	84	106	-22	397	581	-184
Assistance Req.	146	146	0	914	877	37
Criminal Mischief	3	10	-7	17	19	-2
Disabled MV	5	19	-14	62	147	-85
Domestic	3	10	-7	55	47	8
Escort	0	2	-2	0	2	-2
Fingerprints	67	57	10	229	367	-138
Lockout	0	16	-16	54	104	-50
Noise Complaint	22	11	11	89	63	26
Notifications	0	0	0	16	0	16
Open Doors	1	0	1	8	5	3
Parking Tickets	0	1	-1	4	8	-4
Suspicious Persons	38	41	-3	335	336	-1
Transport	0	2	-2	6	25	-19
<b>Totals</b>	<b>541</b>	<b>563</b>	<b>-22</b>	<b>3,174</b>	<b>3,572</b>	<b>-398</b>
<b>Miles Patrolled</b>						
Car 10	1,973	2,360	-387	10,680	14,441	-3,761
Car 11	1,569	1,976	-407	13,331	13,942	-611
Car 12	3,697	2,706	991	18,078	15,394	2,684
Car 13	0	1,390	-1,390	9,407	13,119	-3,712
Car 14	3,156	2,372	784	22,800	15,911	6,889
Car 15	3,134	1,785	1,349	24,099	13,589	10,510
Car 16	1,185	2,655	-1,470	16,077	13,982	2,095
Car 17	2,240	2,073	167	15,695	13,981	1,714
Car K9	401	659	-258	1,540	3,498	-1,958
<b>Totals</b>	<b>17,355</b>	<b>17,976</b>	<b>-621</b>	<b>131,707</b>	<b>117,857</b>	<b>13,850</b>
<b>Personnel Activity*</b>						
Sick Leave (days)	27	87	-60	333	530	-198
Injured Leave (days)	20	16	4	60	24	36
Suspension (days)	0	0	0	0	0	0
Funeral (days)	0	6	-6	14	25	-11
Vacation Leave (days)	149	133	16	540	571	-31
Comp Time (days)	15	26	-11	191	204	-14
Family Leave (days)	2	0	2	8	3	5
Training (hours)	150	155	-5	1,526	2,136	-610
Overtime (hours)	463	652	-189	2,887	3,303	-416
*Contains non-IBPO employees						

## Incident Statistics Report

08/01/2020 00:00 Thru 08/31/2020 23:59

Call Type Description	Total for Period
911 Hangup Call	73
ADMIN. MEDICATION DROP BOX	1
Administrative	1
Aided Case	169
Alarm - Fire	12
Alarm - Intrusion	35
Alarm - Medical	6
ALARM-FIRE-CHARGE	6
ALARM-INTRU-CHARGE	23
Ambulance	33
ANCILLARY DUTIES	24
ANIMAL COMPLAINT - BEAR OTHER	26
ANIMAL COMPLAINT - DOG	21
ANIMAL COMPLAINT - OTHER	20
ANIMAL COMPLAINT- BEAR PROPERTY DAMAGE	4
ANIMAL COMPLAINT-BEAR VS ANIMAL.	2
Arrest Warrant Served	2
Assault	1
Assist Agency/Person	174
Background Investigation	12
Burglary	1
CIVIL COMPLAINT	3
COPS	167
Criminal Mischief	4
Death Investigation	1
DISPATCH RELIEF	53
Dispatcher Entry	4
Family Offense, Nonviolent	5
FINGERPRINT DETAIL	60
Fire	15
Follow-up	37
Fraud	12
Harassment	1
Hazardous Condition	143
Illegal Dumping	1
INTELLIGENCE-OTHER	1
Investigation	1
Larceny	4

## Incident Statistics Report

08/01/2020 00:00 Thru 08/31/2020 23:59

Call Type Description	Total for Period
LARCENY FR:MOTOR VEHICLE	7
Lockout	16
Miscellaneous	2
Missing Person	1
Motor Vehicle Theft	6
MV Assist	2
MV Check	31
MV Complaint	29
MV Disabled	12
MV ENTRY L/INFORMATIONAL	25
MV STOP	102
MV STOP SPEED	65
MVA	17
MVA UNINVESTIGATED	10
MVA-DUI	2
MVA-INJURY	1
MVT RECOVERY NON SIMSBURY	1
Noise Complaint	14
Notification	1
Open Building	1
PASS CHECK	125
Patrol Check	2205
Property Found	8
Property Lost	1
REPORT PREPARATION	65
Suspicious Circumstances	38
Suspicious Person	4
Suspicious Vehicle	15
Town Ordinance Violation	1
Traffic Assignment	8
TRAFFIC ENFORCE DIST DRV	8
TRAFFIC ENFORCE SPEED	49
Traffic Enforcement	61
Traffic Light Notification	2
Training	5
UNUSED INCIDENT NUMBER	6
Warrant Update	2
<b>Total:</b>	<b>4106</b>



SELECTION CRITERIA: expLedgr.key\_orgn='10042110'  
 ACCOUNTING PERIOD: 2/21

SORTED BY: FUND, FUNCTION, DEPARTMENT, BUDGET UNIT, ACCOUNT  
 TOTALED ON: FUND, FUNCTION, BUDGET UNIT  
 PAGE BREAKS ON: FUND

FUND-100 GENERAL FUND  
 FUNCTION-200 PUBLIC SAFETY  
 DEPARTMENT-211 POLICE DEPARTMENT  
 BUDGET UNIT-10042110 POLICE DEPT

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51010	FULL-TIME	3,925,816.00	268,155.04	.00	569,862.84	3,355,953.16	14.52
51020	PART TIME	23,330.00	1,697.52	.00	3,249.54	20,080.46	13.93
51030	OVERTIME	225,000.00	16,279.74	.00	31,684.88	193,315.12	14.08
51031	OVERTIME TRAINING	43,000.00	463.41	.00	463.41	42,536.59	1.08
51040	SEASONAL	53,525.00	.00	.00	.00	53,525.00	.00
51060	HOLIDAY PAY	188,000.00	.00	.00	2,736.26	185,263.74	1.46
51070	LONGEVITY	1,400.00	.00	.00	.00	1,400.00	.00
51080	SPECIAL DUTY	.00	36,857.77	.00	36,857.77	-36,857.77	.00
51101	UNIFORM ALLOWANCE	45,020.00	.00	1,029.88	39,355.00	4,635.12	89.70
51400	EDUCATION REIMBURSEMENT	10,800.00	.00	.00	.00	10,800.00	.00
52200	CONTRACTUAL SERVICES	68,834.00	9,000.00	.00	20,849.40	47,984.60	30.29
52410	INVESTIGATIONS	3,918.00	75.00	825.00	75.00	3,018.00	22.97
52510	COPY & PRINTING SERVICES	1,000.00	.00	.00	.00	1,000.00	.00
53100	OFFICE SUPPLIES	5,000.00	173.28	956.56	173.28	3,870.16	22.60
53105	TECH & PROGRAM SUPPLIES	29,750.00	2,207.25	572.00	2,207.25	26,970.75	9.34
53500	MEDICAL SUPPLIES	6,170.00	47.94	3,700.00	47.94	2,422.06	60.74
53505	CHEMICAL & LAB SUPPLIES	80.00	.00	.00	.00	80.00	.00
53700	CLOTHES & SAFETY SUPPLIE	10,978.00	.00	321.00	23.96	10,633.04	3.14
54310	EQUIPMENT MAINTENANCE	11,390.00	.00	3,000.00	.00	8,390.00	26.34
54320	VEHICLE MAINTENANCE	20,000.00	463.10	5,514.34	717.66	13,768.00	31.16
55260	GASOLINE	61,790.00	.00	.00	.00	61,790.00	.00
55310	TELEPHONE SERVICE	9,000.00	906.19	8,093.81	906.19	.00	100.00
57400	CONFERENCES & EDUCATION	28,450.00	.00	.00	.00	28,450.00	.00
57910	DUES & SUBSCRIPTIONS	4,345.00	67.98	748.02	1,085.95	2,511.03	42.21
58810	COMPUTER SOFTWARE	5,566.00	.00	.00	.00	5,566.00	.00
58950	CNR - POLICE VEHICLES	141,000.00	.00	.00	.00	141,000.00	.00
	TOTAL POLICE DEPT	4,923,162.00	336,394.22	24,760.61	710,296.33	4,188,105.06	14.93
	TOTAL PUBLIC SAFETY	4,923,162.00	336,394.22	24,760.61	710,296.33	4,188,105.06	14.93
	TOTAL GENERAL FUND	4,923,162.00	336,394.22	24,760.61	710,296.33	4,188,105.06	14.93
	TOTAL REPORT	4,923,162.00	336,394.22	24,760.61	710,296.33	4,188,105.06	14.93

PENTAMATION ENTERPRISES INC  
 DATE: 09/03/2020  
 TIME: 14:08:19

TOWN OF SIMSBURY  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTALL

SELECTION CRITERIA: expledgr.key\_orgn='10042120'  
 ACCOUNTING PERIOD: 2/21

SORTED BY: FUND,FUNCTION,DEPARTMENT,BUDGET UNIT,ACCOUNT  
 TOTALLED ON: FUND,FUNCTION,BUDGET UNIT  
 PAGE BREAKS ON: FUND

FUND-100 GENERAL FUND  
 FUNCTION-200 PUBLIC SAFETY  
 DEPARTMENT-212 ANIMAL CONTROL  
 BUDGET UNIT-10042120 ANIMAL CONTROL

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51010	FULL-TIME	64,091.00	4,694.72	.00	9,044.97	55,046.03	14.11
51030	OVERTIME	1,160.00	.00	.00	.00	1,160.00	.00
52400	ADVERTISING	200.00	.00	.00	.00	200.00	.00
52510	COPY & PRINTING SERVICES	500.00	.00	.00	.00	500.00	.00
53100	OFFICE SUPPLIES	50.00	.00	.00	.00	50.00	.00
53105	TECH & PROGRAM SUPPLIES	725.00	.00	.00	.00	725.00	.00
53600	PARTS SUPPLIES	600.00	.00	.00	.00	600.00	.00
53700	CLOTHES & SAFETY SUPPLIE	400.00	.00	.00	.00	400.00	.00
54320	VEHICLE MAINTENANCE	1,500.00	.00	.00	.00	1,500.00	.00
56210	FEE PAID TO STATE	6,000.00	4,425.60	.00	4,425.60	1,574.40	73.76
57400	CONFERENCES & EDUCATION	100.00	.00	.00	.00	100.00	.00
57910	DUES & SUBSCRIPTIONS	50.00	.00	.00	.00	50.00	.00
	TOTAL ANIMAL CONTROL	75,376.00	9,120.32	.00	13,470.57	61,905.43	17.87
	TOTAL PUBLIC SAFETY	75,376.00	9,120.32	.00	13,470.57	61,905.43	17.87
	TOTAL GENERAL FUND	75,376.00	9,120.32	.00	13,470.57	61,905.43	17.87
	TOTAL REPORT	75,376.00	9,120.32	.00	13,470.57	61,905.43	17.87

SELECTION CRITERIA: expledger.key\_orgrn='10042115'  
 ACCOUNTING PERIOD: 2/21

SORTED BY: FUND, FUNCTION, DEPARTMENT, BUDGET UNIT, ACCOUNT  
 TOTALED ON: FUND, FUNCTION, BUDGET UNIT  
 PAGE BREAKS ON: FUND

FUND-100 GENERAL FUND  
 FUNCTION-200 PUBLIC SAFETY  
 DEPARTMENT-10042115 DISPATCH  
 BUDGET UNIT- TITLE NOT FOUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51010	FULL-TIME	502,147.00	33,533.20	.00	65,246.48	436,900.52	12.99
51030	OVERTIME	34,000.00	4,340.40	.00	8,758.77	25,241.23	25.76
51031	OVERTIME TRAINING	2,000.00	.00	.00	.00	2,000.00	.00
51060	HOLIDAY PAY	11,500.00	.00	.00	628.19	10,871.81	5.46
51070	LONGEVITY	575.00	.00	.00	.00	575.00	.00
52200	CONTRACTUAL SERVICES	2,940.00	.00	.00	405.60	2,534.40	13.80
53100	OFFICE SUPPLIES	340.00	.00	.00	.00	340.00	.00
53105	TECH & PROGRAM SUPPLIES	425.00	.00	.00	98.00	327.00	23.06
53700	CLOTHES & SAFETY SUPPLIE	1,600.00	.00	.00	.00	1,600.00	.00
54310	EQUIPMENT MAINTENANCE	1,780.00	210.92	.00	210.92	1,569.08	11.85
57400	CONFERENCES & EDUCATION	3,120.00	730.00	.00	.00	3,120.00	.00
	TOTAL TITLE NOT FOUND	560,427.00	38,814.52	.00	75,347.96	485,079.04	13.44
	TOTAL PUBLIC SAFETY	560,427.00	38,814.52	.00	75,347.96	485,079.04	13.44
	TOTAL GENERAL FUND	560,427.00	38,814.52	.00	75,347.96	485,079.04	13.44

TOTAL REPORT

560,427.00 38,814.52 .00 75,347.96 485,079.04 13.44