

**TOWN OF SIMSBURY – BOARD OF SELECTMEN
SPECIAL MEETING MINUTES – FEBRUARY 8, 2021
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CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 5:01p.m. on ZOOM due to COVID-19. Present were: First Selectman Eric Wellman; Deputy First Selectman Sean Askham; board members Jackie Battos, Mike Paine, Wendy Mackstutis and Chris Peterson. Staff in attendance included Town Manager Maria E. Capriola; Deputy Town Manager Melissa Appleby; Chief of Police Nicholas Boulter; Director of Culture, Parks and Recreation Tom Tyburski; Director of Public Works Tom Roy; Finance Director Amy Meriwether; Library Director Lisa Karim; Town Engineer Jeff Shea; Town Clerk Ericka Butler; and Management Specialist Tom Fitzgerald. Others in attendance were Richard Ostop, Jeff McElvay and Jeff Wyszynski.

PRESENTATIONS

a) Facility Master Plan Status Update

• Presentation and Discussion

Town Manager Maria Capriola and Director of Public Works Tom Roy provided background on why this project was initiated and when staff started to work with Tecton Architects to gather the information presented in the status update. Mr. Roy informed the Selectmen of why the Town decided to use Tecton for this report, including their recent work with the Simsbury Board of Education. Mr. Roy introduced the two members from Tecton who were present at the meeting: Jeff McElvay and Jeff Wyszynski.

Mr. McElvay provided details on what Tecton and their team of consultants looked for in their meetings with Town staff and on-site walkthroughs, including a comparison of the cost of running and maintaining older building systems versus the cost to replace with new energy efficient systems. Mr. McElvay described the methodology and rating system used. All aspects of all structures were analyzed in the study.

Mr. Peterson asked if there would be a section in the report that would recommend any decommissioning of buildings. Mr. Askham asked if the items presented in the report allowed for float in the capital budget. Mr. Askham mentioned that the Town needs to strike a balance between replacing items as new and finding functionality with basic needs. Discussion ensued regarding how these items will be accounted for in the capital plan.

Town Manager Maria Capriola provided closing thoughts on the report.

Mr. Askham motioned for adjournment, Ms. Mackstutis seconded. All were in favor and the meeting adjourned at 5:51p.m.

Respectfully submitted,

Thomas Fitzgerald
Management Specialist