



Town of Simsbury

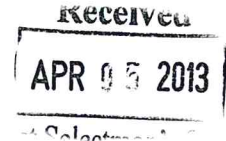
933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Richard Sawitzke - Town Engineer, Director of Capital Projects

MEMORANDUM



To: Thomas Cooke, Director of Administrative Services

From: Richard L. Sawitzke, P.E., Town Engineer/Director of Capital Projects

Subject: International Skating Center-Solar Panels

Date: April 5, 2013

If the Board of Selectmen decides to authorize installation of solar panels after hearing the presentation, it is suggested that the following conditions be included with any approval.

- Structural and Electrical Permits be obtained, as required, from the Simsbury Building Dept.
- The Town of Simsbury is covered by insurance by the installation contractor and solar facility operator.
- For any current roof warranties, a letter be submitted indicating that such roof warranties not be affected.



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Thomas F. Cooke – Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:**

A Review & Approval of solar Array at International skating Center

2. **Date of submission:**

April 3rd, 2013

3. **Date of Board Meeting:**

April 8th, 2013

4. **Individual or Entity making the submission:**

~~Thomas F. Cooke – Director of Administrative Services~~ C-TEC Solar

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen: Review all documents in hopes of Approving Installation of Professional Engineered and Stamped 324 kW Solar System on the roof of the International skating Cen

6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Mickey Toro	- (860) 324-8008	mtoro@ctecsolar.com
Dale Johnston	- (860) 656-4440	dale@ctecsolar.com
Josh Ferguson	- (714) 642-4648	Josh@ctecsolar.com
Aaron Loitz	- (860) 324-7401	aaron@ctecsolar.com
Alex Fox	- (860) 214-2947	alexfox@ctecsolar.com

7. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

see Attached

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

- Summary of Submission
- Attachment A : CL&P ZREC Contract
- Attachment B : Solar Power & Services Agreement
- Engineered Planned sets

Summary of Submission for Solar Array on ISCC

Summary:

C-TEC Solar would like to submit for the Board of Selectmen's approval, all necessary information required to evaluate a 324kW solar array on the roof of The International Skating Center. C-TEC Solar has been awarded a 15 year ZREC contract through CL&P and has received a signed contract from the tenants of ISC to lease said array for a twenty year term at a fixed cost that will save ISC between 25-35% on their electric rates.

Start Date:

Materials have arrived and our start date is dependent upon Boards approval process. Contract awarded from CL&P has been activated since January 31 2013(See attachment A). All work will be completed by C-TEC Solar, a certified Connecticut installer. Once project is started it should take a total of 8-10 weeks for completion depending on lead times for remaining materials.

Financial Terms:

This project is a PPA to ISC at zero cost. The term is twenty years that at the twelfth (12), fifteen (15) or at its conclusion will be available for purchase at "fair market" value (for details see attachment B). All maintenance costs are incurred by third party PPA Company and will never be the responsibility of ISC or The Town of Simsbury through out the life of the contract.

The initial electric cost to The International Skating Center is .085 cents. The contract offers a 25-35% savings to ISC on their electric rate.