



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. Title of submission: 2013 Walk MS Fundraiser for the Connecticut Chapter of the National Multiple Sclerosis Society

2. Date of submission: 1-17-2013

3. Date of Board Meeting: 1-28-2013

4. Individual or Entity making the submission:
The National Multiple Sclerosis Society, Connecticut Chapter / Rebecca Schulman
659 Tower Avenue, First Floor
Hartford, CT 06112

P: 860-913-2550

5. Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):

The Individual or Entity making the submission requests that the Board of Selectmen:

Grants Permission to the Connecticut Chapter of the National Multiple Sclerosis Society to hold the 2013 Walk in the Town of Simsbury on Sunday, April 21, 2013 from 6:00am - 2:00pm. For more information and this year's walk route, please see the documents enclosed.

6. Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Rebecca Schulman, Development Specialist of the Connecticut Chapter of the National Multiple Sclerosis Society
O: 860-913-2550 x52535
H: 860-578-9898
C: 413-237-2811
E: rebecca.schulman@nmss.org

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An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday

7. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

asdfsdf The 2013 Walk MS Fundraiser will be held on Sunday, April 21st, 2013 from 6:00am - 2:00pm. Registration begins at 8:00am at Westminster School, with the walk officially kicking off and going through the town of Simsbury at 9:00am. We expect 600 walkers and volunteers to join us on the 21st of April and follow the route attached. Prior to completing the walk, back at Westminster School, our Walk Participants will have the opportunity (if needed) to stop at one of the four below rest stops (and just as they did in 2012):

- ① The Gate at Westminster School
- ② The Grassy Area of Iron Horse Boulevard at the corner of Route 10 and Iron Horse Boulevard
- ③ The Boundless Playground at Rotary Park on Iron Horse Boulevard
- ④ The Senior Center Grounds at Eno Memorial Hall

This information, in addition to the documents enclosed, were reviewed in a meeting Rebecca held with the town on Thursday, January 17, 2013.

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8. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

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- ① Public Gathering Permit Application
- ② "Grassy Area at the Corner of Iron Horse Boulevard" Letter of Request and Agreement Form (and Insurance Certificate)
- ③ "Boundless Playground at Rotary Park" Letter of Request and Agreement Form (and Insurance Certificate)
- ④ "Eno Memorial Hall Grounds" Letter of Request and Agreement Form (and Insurance Certificate)
- ⑤ A Copy of the Route The Walk Will Be Following for 2013
- ⑥ Letter of Request to the First Selectman
- ⑦ The Application for a Sign at Bushy Hill
- ⑧ The Application for a Banner over Hopmeadow Street
- ⑨ Required Town Insurance