



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** June 5, 2013
2. **Date of Board Meeting:** June 10, 2013
3. **Individual or Entity making the submission:**
Gerard G. Toner, Director of Culture, Parks and Recreation
4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:

Appoint the recommended nominees to the Board of Directors of the Simsbury Performing Arts Center, Inc.

5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**
Gerard G. Toner, Director of Culture, Parks and Recreation
860-408-4682
gtoner@simsbury-ct.gov

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

The Simsbury PAC, Inc. is planning to manage the Simsbury Meadows Performing Arts Center beginning in 2014. As required in the PAC, Inc. by-laws, the Town of Simsbury Board of Selectmen must appoint the majority of their Board of Directors. The number of Board members has been set at 15 and the Board has recruited a number of candidates for membership. The recommended members for a one year term are:

Robert Hensley
Ferguson Jansen
Gregory Piecuch
David Ryan
Gerard Toner

The recommended members for a three year term are:

Catherine Barnard
Edward Kusasek
Linda Schofield

The PAC, Inc. Board will appoint the remaining seven members.

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):
The following documents are included with this submission and attached hereto:

Summary of Simsbury PAC, Inc. Board Recommendations

Simsbury Performing Arts Center, Inc.

1. Simsbury PAC, Inc. is planning to begin managing the Simsbury Meadows Performing Arts Center starting with the 2014 season.
2. The Board has voted to set the number of directors at 15. The term will be 3 years, with the initial appointment terms staggered so that 5 terms expire each year at the time of the Simsbury PAC, Inc. Annual Meeting.
3. To obtain approval of the IRS for a 503c3 status, the corporation applied as a "affiliated organization" to the Town of Simsbury. The IRS requires that our by-laws provide that the Town appoints the majority of the Board of Directors.
4. The Board has recruited a number of candidates for membership. And the Board would like to ask the BOS to approve eight people, three for an initial two year term and five for an initial 1 year term. These initial one year terms will end at the next PAC, Inc Annual Meeting. The PAC, Inc.. Board will set the date of the Annual Meeting at the end of the next Fiscal Year.

For an initial one year term:

David Ryan
Gerry Toner
Greg Piecuch
Bob Hensley
Ferg Jansen

For an initial two year term:

Cathy Barnard
Ed Kubasek
Linda Schofield

5. The PAC, Inc. Board will appoint the remaining seven members. Two will be for an initial two year term, and five will be for a three year term.
6. The PAC, Inc. Board is anticipating a change in the Fiscal Year from July 1-Jun 30 to a calendar year. This change will be made after the current year ends Jun 30, 2013.