



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** April 1, 2013

2. **Date of Board Meeting:** April 8, 2013

3. **Individual or Entity making the submission:**

Gerard G. Toner, Director of Culture, Parks and Recreation

4. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):

The Individual or Entity making the submission requests that the Board of Selectmen:

Approve the following requests to use the Simsbury Meadows and/or area parking lots as recommended by the Performing Arts Center Board at their March 21 meeting:

River Run Road Race – April 28

Dog Park Fundraiser – May 18

Farmington Valley Trails in Motion – June 1

Valley Car Club – July 14

5. **Individual(s) responsible for submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Gerard G. Toner, Director of Culture, Parks and Recreation

860-408-4682

gtoner@simsbury-ct.gov

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

At their March 21 meeting, the Performing Arts Center (PAC) Board addressed a number of requests to use the facilities at Simsbury Meadows including the bandshell, fields, and parking lots. These events have all been held successfully in past years. The following were recommended for final approval by the BOS:

River Run Road Race – April 28
Dog Park Fundraiser – May 18
Farmington Valley Trails Council Trails in Motion – June 1
Valley Car Club Show – July 14

All the groups have secured Public Gathering Permits through the Planning Department and provided necessary insurance coverage for their events. Where applicable, they have agreed to fees necessary to cover time incurred by the Site Supervisor.

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

N.A.