



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Town of Simsbury Participation in RPIP Grant Submission

2. **Date of submission:** October 23, 2013

3. **Date of Board Meeting:** October 28, 2013

4. **Individual or Entity making the submission:**

Thomas F. Cooke – Director of Administrative Services

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

Adopt the attached Resolution authorizing the Town of Simsbury to join the Capitol Region Council of Governments to participate in a regional application for grants to support the following project proposals:

1. Regional Nutmeg Network Connections
2. Regional Data/Disaster Recovery Center
3. Regional Computer Forensics Laboratory
4. Human Resources On-line Clearinghouse and Templates

6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Thomas F. Cooke – Director of Administrative Services – (860) 658-3230

7. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

The Capitol Region Council of Governments ("CRCOG") has adopted the attached resolution identifying four (4) projects to submit to the Office of Policy Management for grant funding. In order to participate in the regional grant application, the Town of Simsbury must adopt the attached Resolution authorizing such participation.

The projects identified are well-suited to regional sharing. The Nutmeg Network Connection is at core of a state-wide effort to put municipalities on a fiber-optic system designed to provide municipalities with a wide range of regional services. On the advice of CRCOG, we are recommending that the Town of Simsbury join in CRCOG's grant application (instead of submitting its own application) as the Office of Policy Management is legislatively required to favor regional applications.

Two of the other projects described on the attached information sheet (the Disaster Recovery Center and the Human Resources On-line Clearinghouse) would be based on successful implementation of the Nutmeg Network Connection for Simsbury.

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

1. Resolution for Adoption by the Board of Selectmen
2. Resolution of Endorsement for execution by the Town Clerk
3. CRCOG Resolution adopted October 23, 2013
4. Summary of underlying projects