



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** **January 4, 2013**

2. **Date of Board Meeting:** **January 14, 2013**

3. **Individual or Entity making the submission:** **Richard L. Sawitzke, P.E.**

4. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
Authorize First Selectman Glassman to sign a preservation easement for Eno Memorial Hall, as required by the State Historic Preservation Office grant #18153. The authorization resolution, which needs to be read into the minutes, is in the attached letter.

5. **Individual(s) responsible for submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Richard L. Sawitzke, P.E.

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

- i. As soon as possible, to obtain \$90,000.00 grant funds
- ii. Town of Simsbury; State Historic Preservation Office
- iii. None, other than expected building maintenance
- iv. Document has been reviewed by Town Attorney
- v. See attached letter & Restriction Document

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Letter dated, January 4, 2013 to BOS.

Copy of Preservation Restriction Document