

Town of Simsbury
TEMPORARY BUSINESS SIGN PERMIT APPLICATION

☐ **TEMPORARY SIGN IN LIEU OF PERMANENT SIGN** **NO FEE**

(Temporary banner to advertise business)

- ❖ must be attached to wall of building
- ❖ may not exceed 32 sq. ft. in area
- ❖ may be installed for up to 90 days
- ❖ attach a diagram of the sign, showing height, size and location

☐ **NEW BUSINESS; GRAND OPENING; NEW OWNERSHIP** **NO FEE**

(Temporary freestanding or Simsbury Chamber of Commerce sign)

- ❖ may not exceed 32 sq. ft. in area
- ❖ may not exceed 4 feet in height
- ❖ may be installed for up to 90 days (up to 60 days for Simsbury Chamber sign)
- ❖ no sign may be placed in a Town or State right-of-way
- ❖ sign must not block traffic visibility, or be located within 150 feet of another similar sign
- ❖ attach a diagram of the sign, showing height, size and location

☐ **SPECIAL SALE; BUSINESS PROMOTION; SPECIAL EVENT** **NO FEE**

(Temporary freestanding sign placed in front of business)

- ❖ may not exceed 12 sq. ft. in area
- ❖ may not exceed 4 feet in height
- ❖ permitted 4 times per calendar year, in 14 day time allotments
- ❖ may not be located in any right-of-way
- ❖ may not be closer than 150 feet from any similar sign

PURPOSE OF SIGN/BANNER: _____

BUSINESS NAME: _____

BUSINESS LOCATION: _____

SIGN POSTING DATE: _____ **SIGN REMOVAL DATE:** _____

APPLICANT NAME: (please print) _____

ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE/CELL: _____

FAX #: _____

APPLICANT SIGNATURE: _____

PROPERTY OWNER SIGNATURE: _____

☐ **APPROVED**

☐ **DENIED**

APPROVAL SIGNATURE

(ZONING COMPLIANCE OFFICER)

DATE

Phone: (860) 658-3245

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www.simsbury-ct.gov

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