



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

COVID-19 RELIEF PROGRAM 501(c)(3) NON-PROFIT AGENCY APPLICATION

The Town of Simsbury is accepting applications from non-profit organizations for COVID-19 relief funding, made possible by the American Rescue Plan Act (ARPA). To be eligible, organizations must have a 501(c)(3) tax status and serve Simsbury residents. **The deadline to apply is Friday, September 16, 2022 at 1:00pm.** The funds provided by the Town must be expended within one year of receipt.

Agency: _____

Address: _____

EIN #: _____

Prepared by: _____ Title: _____

E-mail: _____ Telephone #: _____

Provide a brief description of your agency, the services it provides, and the characteristics of the recipients of your program(s).

Funds Requested: \$ _____ (may not exceed \$10,000)

Specify how the monies requested will be expended, and how this will address a need or negative impact of the COVID-19 public health emergency (may include eligible expenses dating back to March 2020):

Target Population (please check categories):

- Children (0-12) Single Adult (18 – 60)
 Youth (12-18) Seniors (60+)
 Families (2+ per household) Disabled (any age)

Please complete the following table for each service or program that will be provided using ARPA funds:

** Your program must benefit Simsbury residents in order to be eligible for funding*

SERVICE/PROGRAM	Total # of Clients Served	# of Simsbury Clients Served	Average Time spent per Client	Cost per Client/ Unit of Service

List all state or federal COVID-related assistance received over the last two years:

Income Source	Amount

Other documentation that must be attached:

1. List of Board of Directors
2. Most recent annual report
3. Most recent financial audit and 990
4. Current organizational Budget Summary identifying revenues.
5. Copy of the IRS 501(c)(3) determination letter

**Additional information may be required upon request of the Town*

Signatures:

Board Chair: _____ Date: _____

Executive Director: _____ Date: _____

Submit to: Amy Meriwether
 Director of Finance/Treasurer
 933 Hopmeadow Street
 Simsbury, CT 06070
OR ameriwether@simsbury-ct.gov