

**Temporary Permit
Hopmeadow Street Banner
Simsbury, Connecticut**

Purpose: _____

Organization Name: _____

Location (pole numbers or street address): Hopmeadow Street – Poles 130 CL&P and 131 HELCO

Article 10, Section C-5, “*TEMPORARY SIGNS FOR PUBLIC PURPOSES*”, of the Town of Simsbury Zoning Regulations states temporary signs for charitable and civic purposes shall be permitted on the town’s Hopmeadow Street banner poles under the following conditions:

- A. Temporary sign permit is issued by the Zoning Enforcement Officer, which clearly states the purpose, size, and location and tenure of the banner.
- B. No permit for a banner shall exceed fourteen (14) days. After such a time the banner shall be removed.
- C. All sponsoring organizations must obtain a Certificate of Insurance naming the Town of Simsbury and the State of Connecticut as the insured.

Nothing in this permit shall supersede any other federal, state, municipal or private laws, regulations, ordinances or by-laws, which may be binding.

NOTE: As Route 10 is a state road, a Department of Transportation (DOT) approved permit is required. You will need to fill out the appropriate form (PMT-1 Rev. 10/13 State of Connecticut APPLICATION FOR PERMIT) in order to obtain their permission for the banner.

****PLEASE PRINT****

APPLICANT’S NAME: _____

APPLICANT’S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

APPLICANT’S PHONE NUMBERS/EMAIL: HOME PHONE: _____

CELL PHONE: _____

BUSINESS PHONE: _____

EMAIL ADDRESS: _____

DATE BANNER TO BE HUNG: _____ EVENT DATE: _____

DATE BANNER TO BE REMOVED: _____

NO BANNER PERMIT SHALL EXCEED FOURTEEN (14) DAYS!
SEE BACK OF THIS FORM FOR ADDITIONAL INFORMATION!

Applicant’s Signature: _____ Date: _____

Approved By: _____ Date: _____

Zoning Enforcement Officer

BANNER SPECIFICATIONS

A special bridle (located in the Town Hall Engineering Department) made of two (2) iron pipes and wire harness has been made to properly disperse tension and pressure throughout the banner, as well as make assembly relatively simple. The following requirements are necessary to effect use of this device, which allows the banner to be raised and lowered from the ground by the installer.

- Banners must be made and hung by an approved professional installer (sign builder) who is familiar with the specific requirements necessary to build, rig, hang, adjust, and take down a banner of utmost safety.
- No “homemade” banners will be allowed.
- Banners are to be a maximum of 30-feet long by 41-inches high, and to have a minimum of ten (10) well dispersed “air holes” to reduce wind pressure. The banner cannot be less than eighteen (18) feet above the center of the pavement.
- The ends of the banner should have a two-inch diameter “sleeve” so the iron pipes may slide through it at each end.
- Grommet holes will be located three-inches from each doubly reinforced corner of the banner and every three-feet along the top and bottom of the banner.
- Grommets shall be of at least 1/2-inch in diameter in order to accommodate the hardware.

IDEAL BANNER DIMENSIONS

Finished overall length 29'11" x width 41"ends are *rolled* and heavily stitched to allow 1" pipe to go through, ideally, no print closer than 4" from top so, if it furls a bit, message is fully legible. Banner must be strong enough to withstand 50 mph wind, and has to have at least 6 air pocket holes. Ideally 3/4" diameter grommets, top and bottom, every 18" or so, but not needed 6" from each end.

Should make prominent logo and name with “event” able to change yearly.

CONNECTICUT DOT APPLICATION PERMIT
HOPMEADOW STREET BANNER

To receive approval from DOT, mail, fax, or email the completed and signed State of Connecticut Department of Transportation application to:

Mr. James Lapan
DEPARTMENT OF TRANSPORTATION
DISTRICT 4 MAINTENANCE
359 SOUTH MAIN STREET
THOMASTON CT 06787

Tel: (203) 591-3627

Fax: (203) 591-3733

or email to james.lapan@ct.gov

The application can be found online here:

http://www.ct.gov/dot/lib/dot/documents/dpermits/eh_enc_v2.pdf

