



Town of Simsbury

66 TOWN FOREST ROAD, P. O. BOX 495, SIMSBURY, CONNECTICUT 06070
Phone (860) 658-3222 Fax (860) 408-5416 E-mail troy@simsbury-ct.gov

~ Thomas J. Roy, P.E. – Director of Public Works ~

IRON HORSE BOULEVARD LANDSCAPE SERVICE REQUEST FOR PROPOSAL

The Town of Simsbury requests proposals for lawn maintenance for Iron Horse Boulevard, for the 2018 season (April-Nov.). Proposals shall be delivered to the Finance Department no later than 10:00 a.m., on Thursday, April 5, 2018.

Descriptions of the proposed work and bid forms may be obtained from the Town's web site, listed under Departments, Finance page, Bids and RFP's www.simsbury-ct.gov/finance.

The Contractor shall provide for equal employment opportunity in hiring.

The Contractor shall have public liability and motor vehicle insurance as described in the scope of work.

The right is reserved to reject any or all bids or to waive defects in it, if it were deemed in the best interest of the Town of Simsbury.

Thomas J. Roy, PE
Director of Public Works



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SCOPE OF WORK IRON HORSE BOULEVARD LAWN MAINTENANCE APRIL - NOVEMBER 2018

1. Spring Clean-Up

Rake road sand and miscellaneous debris from lawn (generally 6-foot strip on each side of road, including sidewalks and approximately 5 foot strip east of rail trail, and complete grassed center island areas) collect and dispose of debris. Clean up dead flower stalks in planting beds, leaves, any tree branches which are on the ground, and any other debris, and remove from site. The Town Bulky Waste Facility on Wolcott Road may be used at no charge.

LUMP SUM AMOUNT \$ _____

2. Lawn Mowing

Mowing for approximately 198,000 s.f. of area and as generally described below, shall be provided on a weekly basis, except during low growth periods, when the mowing shall be reduced to once every other week. Contractor will coordinate with Simsbury Public Works to determine appropriate frequency during low growth periods including Spring and Fall.

- a) East side of Iron Horse Boulevard from Drake Hill Road to Hopmeadow Street, including:
 - approximately 8' on East side of path, along with wider areas at Drake Hill Road and Hopmeadow Street
 - between road and path (under wood guide rail.) Weed whack under timer guide rail as necessary
- b) Lot between Drake Hill Road and Mall Way including:
 - from curb lines of Drake Hill Road, Mall Way and Iron Horse Blvd., into lot area
 - all islands in lot
 - along West edge of lot
- c) Center median of Boulevard, including trimming around shrubs
- d) Lot between Mall Way and Wilcox Street
 - from curb lines of Mall Way, Wilcox Street, and Iron Horse Blvd. into lot
 - along West edge of lot for approximately 10 foot width
 - all islands in lot

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- e) West side of Iron Horse Blvd. from Phelps Lane to Hopmeadow Street including:
 - generally 10' wide area
 - approximate 10' wide area along wood guide rail
 - wider entrance at Hopmeadow Street (approximately 50'x100')
 - wider area North of Phelps Lane (approximately 50'x150')
- f) Lot between Wilcox Street and Phelps Lane
 - from curb lines of Wilcox Street, Phelps Lane and Iron Horse Blvd. into lot
 - along West edge of lot for approximately 10 foot width
 - all islands in lot
 - north edge of Phelps Lane

PER MOWING \$ _____

3. Fall Clean-Up

- a) For all lawn mowing areas, rake or blow all leaves, twigs and debris *and* remove from property. Leaves, etc. may be disposed of at Town Bulky Waste Facility on Wolcott Road at no cost.
- b) Cut, clean, remove and dispose of dead plant materials from islands
- c) Rake and remove all leaves and other debris from islands and dispose of all materials. The Town Bulky Waste Facility on Wolcott Road may be used at no cost.

LUMP SUM AMOUNT \$ _____

Name of Contractor _____ Phone No. _____

Address _____

Signature _____ Date _____

Printed Name _____

Insurance Requirements:

The firm must carry insurance under which the Town is named as an additional insured, as follows:

Such insurance must be by insurance companies licensed to write such insurance in Connecticut against the following risks with the following minimum amounts and minimum durations.

- A. Workman's Compensation, as required by State Statute & \$100,000 employers liability limit.
- B. Public Liability, Bodily Injury Liability and Property Damage Liability as follows:
 - Injury or death of one person: \$1,000,000
 - Injury to more than one person in a single accident: \$1,000,000
 - Property damage in one accident: \$1,000,000
 - Property damage in all accidents: \$1,000,000
- C. Automobile and Truck (Vehicular) Public Liability, Bodily Injury Liability and Property Damage Liability as follows:
 - Injury or death of one person: \$1,000,000
 - Injury to more than one person in a single accident: \$1,000,000
 - Property damage in one accident: \$1,000,000
 - Property damage in all accidents: \$1,000,000

Insurance under B, and C above must provide for a 30 day notice to the Town of cancellation/or restrictive amendment.

Insurance under B and C above must be for the whole duration of the contract and for twelve (12) months after acceptance of the project by the Town.

Subcontractors must carry A, B, and C in the same amounts as above for the duration of the project and until acceptance by the Town.

Certificates of insurance must be submitted to the Director of Public Works prior to the signing of the contract and within ten days of notification of award of contract. Should any insurance expire or be terminated during the period in which the same is required by this contract, the Director of Public Works shall be notified and such expired or terminated insurance must be replaced with new insurance and a new certificate furnished to the Director of Public Works.

Failure to provide the required insurance and certificates may, at the option of the Town, be held to be a willful and substantial breach of this contract.