

**TOWN OF SIMSBURY**  
**ZONING COMPLAINT/INQUIRY FORM**

**FILL OUT AND MAIL TO:**

**Code Enforcement Officer**  
Town of Simsbury  
933 Hopmeadow Street  
Simsbury, CT 06070

**ANY QUESTIONS CONTACT:**

Planning Department (860-658-3245)

**DATE:**

\_\_\_\_\_

**LOCATION OF VIOLATION:**

\_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER (print name if known):**

\_\_\_\_\_

**PROPERTY OWNER MAILING ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

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***PLEASE NOTE THAT ANONYMOUS COMPLAINTS SHALL NOT BE GIVEN PRIORITY***

**COMPLAINANT (print name):**

\_\_\_\_\_

**ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**COMPLAINT/INQUIRY**

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE OF COMPLAINANT:** \_\_\_\_\_

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**THE FOLLOWING SECTIONS TO BE FILLED OUT BY CODE ENFORCEMENT OFFICER:**

**INSPECTION:**

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION:**

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**CODE ENFORCEMENT OFFICER**

\_\_\_\_\_  
**DATE**

The Code Enforcement Officer shall determine the priority of all zoning enforcement actions and deal with them accordingly.

1. Violations that pose immediate danger to the public health, safety, and general welfare of the community.
2. Violations related to development projects that are in the construction phase.
3. Proactive enforcement programs initiated by the Commission and/or Code Enforcement Officer.
4. Reactive or complaint based enforcement programs.
5. Those associated with neighbor and/or civil disputes shall receive the lowest priority.