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CLEAN ENERGY TASK FORCE MINUTES

October 19, 2011

REGULAR MEETING

The meeting was called to order at 7:00 p.m. by Chairman Boeshans in Room 103 of Simsbury Town Hall, with the following members present: Jim Ray, Susan Van Kleef, and Patrick Boeshans.

1. REVIEW AND APPROVAL OF MINUTES FROM MEETING ON OCTOBER 5, 2011

The draft minutes from the October 5th meeting were reviewed by all. Commissioner Ray made a motion to approve the minutes as written. Commissioner Van Kleef seconded the motion. All voted in favor.

2. PUBLIC AUDIENCE

Chairman Boeshans opened the floor for public audience. No comments were entered into the public record and the forum was closed.

3. REVIEW OF ACTIONABLE ITEMS/ACTION PLAN FROM THE PREVIOUS MEETING

Chairman Boeshans had prepared a draft press release to solicit candidates for board vacancies. It was felt by all present that it was good and is ready to be released. It was agreed that it would be put into the local newspapers as well as the Simsbury Patch. Chairman Boeshans will share with the First Selectman's office before releasing as it does direct any interested individuals to contact the office.

Commissioners Ray and Van Kleef indicated that they were both going to the Wethersfield Clean Energy Forum on November 19th.

Commissioner Ray indicated that he was ready to send out the information on the Green Business Challenge but had requested confirmation from Tom Roy first to ensure that the mail box had been set up. He had not heard back yet as of this meeting. Chairman Boeshans indicated that he would still get another quote for the GBC decals before we finalize on buying the. Chairman Boeshans had drafted a general write up to send to Henry James school to solicit a proposal for their energy related projects. Chairman Boeshans will work directly with Commissioner Van Kleef to get this sent out.

4. NEW ITEMS

A general discussion was held in regard to what program events were coming up where CETF could do promotion of the Clean Energy Options. Simsbury Celebrates was the next event that would be targeted with preliminary plans to produce a energy conservation gingerbread house for that part of the program. Ideas about how to make it and what features could be included were discussed with detail planning to continue at the next meeting. Chairman Boeshans indicated the need to establish the calendar for meetings in 2012. General consensus to stay with the same format. Chairman Boeshans will put together the dates for finalization at the next meeting.

5. OPEN FORUM

No additional topics were identified.

6. NEXT MEETING

The next scheduled meeting is November 2nd.

7. ADJOURNMENT

Commissioner Van Kleeef motioned to adjourn the meeting at approximately 7:50 p.m. The motion was seconded by Commissioner Ray and unanimously approved.